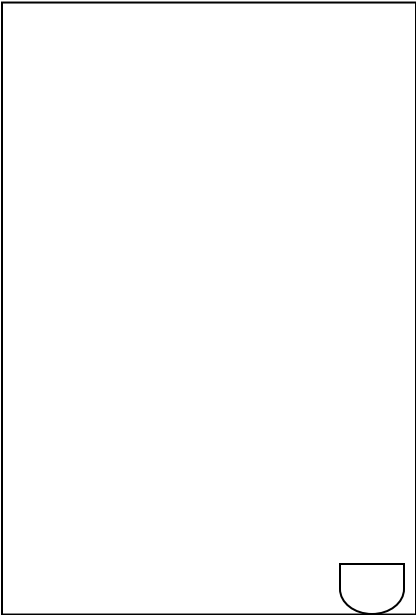


RIVERCHASE OF FENTON ROOM SETUP

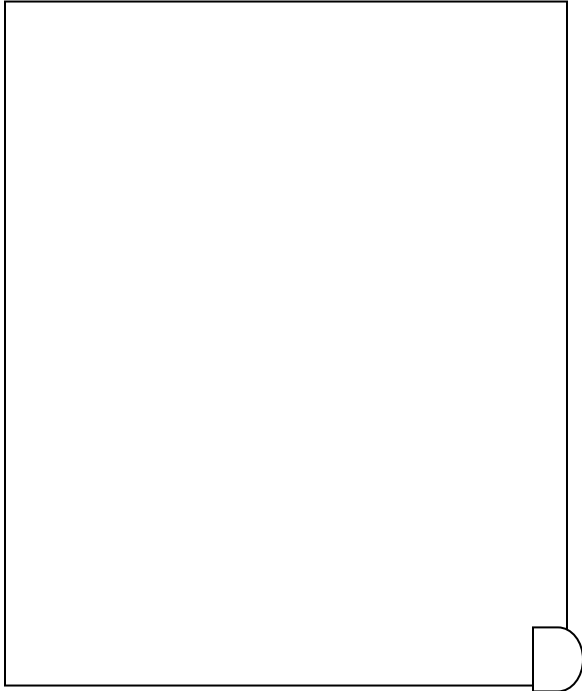
Name On Rental: _____ **Tag/sign on door:** _____ **Event Date:** _____

Day: _____ **Room:** _____ **Time:** _____ **Number Attending:** _____

Multi-Purpose Room (max holds 40)



Community Room (max holds 60)



6' Tables: _____ 4' Tables: _____ 6' Tables: _____ (X) Chairs: _____

Screen Needed: _____ **Easel:** _____ **Coffee Service:** _____ **White Board:** _____

Room Request Set Up Needed (See back, circle one): _____

Date Submitted: _____ **Submitted By:** _____

RIVERCHASE OF FENTON ROOM SETUP

Screen Needed: _____ Podium needed: _____ Easel: _____ White Board: _____ Coffee Service: _____