

# **FENCE PERMIT CHECKLIST** (Commercial and Residential)

## **Complete These Forms**

- St. Louis County/Municipal Zoning Approval For Permit Application

## **Present These Documents**

- Three (3) copies of site plan if fence is up to 6 feet tall

OR

Five (5) copies of site plan if fence is over 6 feet tall, that:

Is drawn to Scale (example: 1"=30'-0") and the scale indicated on site plan

- Shows a north arrow
- Shows the shape of the parcel and the parcel dimensions
- Shows the street names abutting the parcel
- Shows the shape of the main building and the building dimensions
- Shows the dimensioned location of the main building on the parcel
- Shows size and location of existing accessory structures (pool, deck, shed, etc.)
- Shows the dimensioned location of the fence on the parcel, including the distance the fence will be placed off of the property line
- Shows the length and height and material of the fence
- If installing gate(s), show its location(s) and specify the width of the gate

- Document how the fence will be secured to the ground
- Provide a cross section or picture of the fencing to be installed

## **Pay These Fees** (due prior to processing)

- Residential Fees - \$15.00

Commercial Based on Value of Construction:

Under \$25,000 - \$ 50.00 + \$15.00 Processing Fee = \$ 65.00

\$25,001 to \$50,000 - \$ 60.00 + \$15.00 Processing Fee = \$ 75.00

\$50,001 to \$100,000 - \$ 80.00 + \$15.00 Processing Fee = \$ 95.00

\$100,001 and over - \$100.00 + \$15.00 Processing Fee = \$115.00

## **Next Step:**

If fence is up to six (6) feet tall:

- Call Community Development at 636 349 8110 twenty-four hours in advance to schedule inspection when the holes are dug for the posts.
- Call Community Development when the job is completed for final inspection.

If fence is over six (6) feet tall:

- Pick up zoning approved paperwork from Community Development and take to St. Louis County Public Works along with their fee.

Note: According to most subdivision indentures, approval must be obtained for certain improvements on homeowner's properties before construction can begin. Contact your trustees, if applicable.

## **ARTICLE VI**

### **Fencing**

#### **Section 425.200: PURPOSE**

**[R.O. 2009 § 462.010; Ord. No. 3001 § 1, 12-23-2008]**

This Article contains the regulations for any Fencing installed, constructed, or erected within the City. These regulations may be supplemented and qualified by additional general regulations appearing elsewhere in this Code which are incorporated as part of this Article by reference.

#### **Section 425.210: REQUIREMENTS**

**[R.O. 2009 § 462.020; Ord. No. 3001 § 1, 12-23-2008]**

##### **A. Fencing Regulation, In General.**

1. Fencing shall be constructed with the structural or supporting members facing toward the area to be enclosed or in such a manner as to present the least conspicuous view of these members to the public as reasonably determined by the Director.
2. Fencing shall not be greater than six (6) feet in overall height, except as otherwise provided in this Article.
3. Fencing shall be located on or inside the Rear and/or Side Lot Lines and shall not extend towards the Street beyond the Front Elevation Line of the Principal Building, except as otherwise provided for within this Article. For these purposes, the Front Elevation Line of a Principal Building on a Corner Lot shall be deemed to be where the main front entrance to the Principal Building is located.
4. Fencing four (4) feet or less in height may be considered by the Director beyond the Front Elevation Line of the Principal Building into the Front Yard if deemed necessary for safety concerns related to water features; bodies of water, such as Detention/Retention Areas, ponds, or lakes, Retaining Walls, etc. or as otherwise required under an applicable code or law.
5. Notwithstanding anything to the contrary, Fencing shall not be constructed on any portion of a Lot within thirty (30) feet of an Intersection.
6. Fencing must be kept in good repair and properly preserved. The Property owner shall repair, paint, remove, or otherwise attend to any Fencing if it becomes unsightly or a menace to public health, safety, and welfare.
7. Allowable materials for Fencing, except where otherwise provided for in this Code, may include wood, plastic or other synthetic materials, woven fabric, chain-link, or masonry elements.
8. The replacement of existing damaged Fencing, including the height, material, and location of original construction, shall not be prohibited by any provision within this Article.

- B. Additional Regulations. Fencing on any Lot used for Non-Residential Uses or Multi-Family Dwellings shall further be regulated as follows:
1. Fencing in excess of six (6) feet may be permitted by Director after giving due consideration to the public safety, health, and welfare and the security of the Property, or as otherwise provided within this Section.
  2. Blind Fencing for Outdoor Storage Areas or Bins, where required within this Code, may exceed six (6) feet in overall height to block and shield visibility of Outdoor Storage Areas and Bins from the adjacent Streets or properties. The materials used for Blind Fencing shall be of high durability and quality and require low maintenance. Any Fencing constructed of chain-link with slats used to screen Outdoor Storage Areas or Bins must be vinyl-coated in an earth-tone, black, or green color. [Ord. No. 3851, 8-23-2018]
  3. Where Fencing constructed of chain link is needed to enclose an approved outdoor recreational activity to protect participants and the public, it shall be vinyl-coated and the height of the Fencing shall not exceed ten (10) feet and, if necessary for additional protection, netting suspended beyond the height of the Fencing may be permitted by the Director.
  4. Dumpster areas shall be enclosed with Blind Fencing, as follows.
    - a. Where dumpster areas are visible from the Street, the Blind Fencing shall be constructed of masonry elements, except for the gate which shall be constructed of wood, vinyl, or vinyl-coated chain-link with slats, and if possible oriented away from direct view from the Street.
    - b. Where dumpster areas are not visible from the Street, Blind Fencing may be constructed of non-masonry elements, including vinyl-coated chain-link Fencing with slats.
  4. Fencing may extend beyond the Front Elevation Line of the of the Principal Building in the "IP-1" District where the Director deems it necessary for the operation of business.
- C. Farming Exception. Fencing on any Lot used for Farming purposes may be located on or within any Lot Line.
- D. Special Use Permit. Fencing not in compliance with this Article may be approved under a Special Use Permit.
- E. Permit Required, When. The construction, installation, or erections, of any Fencing will require a permit to be reviewed by the Director for compliance with this Article, except for Fencing less than four (4) feet in height used to protect garden areas shall not require a permit or the normal maintenance and repair or the replacement of non-structural members (posts).

# ST. LOUIS COUNTY / MUNICIPAL ZONING APPROVAL FOR PERMIT APPLICATION

Application Date: _____	Permit No.: _____
Dep \$ _____ Fee \$ _____	Total: _____
Payment Method: _____	
Deposit Refund Date: _____	

**CITY OF FENTON, 625 New Smizer Mill Road, Fenton, MO 63026**

**PLEASE PRINT**

**PROJECT INFORMATION:**

Parcel Address: \_\_\_\_\_ Locator # \_\_\_\_\_  
 Project Address \_\_\_\_\_  
 Tenant Name: \_\_\_\_\_  
 Description of Work: \_\_\_\_\_ Sq. Ft.: \_\_\_\_\_

Property Owner Name  
& Address: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

*Prop. Owner Phone No.:* \_\_\_\_\_

Applicant Name & Address: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

*Applicant Phone No.:* \_\_\_\_\_  
*Applicant Email:* \_\_\_\_\_

**Municipal and St. Louis County Approval:**

<input type="checkbox"/> New Construction	<input type="checkbox"/> Retaining Wall
<input type="checkbox"/> Additions	<input type="checkbox"/> Occupancy
<input type="checkbox"/> Land Disturbance	<input type="checkbox"/> Swimming Pool
<input type="checkbox"/> Sign Permit	<input type="checkbox"/> Demolition
<input type="checkbox"/> Interior Finish/Remodel	<input type="checkbox"/> Other: _____

**Municipal Approval Only:**

Parking Lots  
 Excavation  
 Clearing  
 Other: \_\_\_\_\_

Is this project located in a Floodplain? No: \_\_\_\_\_ Yes: \_\_\_\_\_ Rating: \_\_\_\_\_

Value of construction: \$  

**Applicant Signature** \_\_\_\_\_  
**Print Name** \_\_\_\_\_

\* I certify that I am the Property Owner/Agent for the owner and/or otherwise authorized to perform this work.

Note: Applicants for building permits must submit this form with four (4) copies of the site plan approved, signed and dated by the municipal official at the time the building permit application is submitted to St. Louis County, Department of Public Works.

Zoning Classification:	Approved:	Not approved:
Comments:		
Zoning Signature:		Date:
<i>Community Development Director</i>		

ST. LOUIS COUNTY PERMIT APPLICATION NUMBER: \_\_\_\_\_