

PUBLIC NOTICE

**CITY OF FENTON
625 NEW SMIZER MILL ROAD**

The Mayor and Board of Aldermen welcome you and are pleased that your interest in the City of Fenton and its government brings you to this meeting.

AGENDA

**BOARD OF ALDERMEN MEETING
THURSDAY, APRIL 27, 2023
7:00 P.M.**

Notice is hereby given that the City of Fenton will hold a Board of Aldermen Meeting on Thursday, April 27, 2023, 7:00 p.m. at Fenton City Hall, 625 New Smizer Mill Road, Fenton, Missouri.

If you are unable to join the meeting in person:

To join the meeting via video/teleconference:

- (1) Go to Zoom at <https://zoom.us>
- (2) Select Join a Meeting
- (3) Enter Meeting ID: 882 0632 3978**
- (4) Enter Password: 010440**

To join the meeting by phone call (audio):

- (1) Call 1-312-626-6799
- (2) When prompted, enter the **Meeting ID** and **Password** provided above.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

I. MAYOR'S COMMENTS

II. APPROVAL OF MINUTES: Reading of the minutes is waived since copies were given to Board members in advance of the meeting and made available to the general public.

03 23 23 Board of Aldermen Meeting.

Motion required to approve.

03 30 23 Special Meeting of the Board of Aldermen.

Motion required to approve.

04 06 23 Board of Aldermen Committee Meeting.

Motion required to approve.

04 13 23 Board of Aldermen Committee Meeting.

Motion required to approve.

III. APPROVAL OF WARRANTS: The term warrant is used in State Statutes and, by definition, means invoices or bills submitted for payment of goods or services from external sources.

Motion required to approve.

IV. PUBLIC COMMENTS

V. PLANNING AND ZONING COMMISSION REPORT AND PUBLIC HEARINGS – Ald. Harrell, Liaison

❖ **Announcements from the Planning and Zoning Commission:**

- **The April 5th Planning and Zoning Commission Workshop to discuss amendments to the Comprehensive Development Plan was cancelled and rescheduled for May 2nd at 6:00 p.m.**

❖ **PUBLIC HEARINGS:**

- **CASE 2023-SUP-07: A Petition by Estes Trucking for a Special Use Permit to operate a Truck Terminal at 205 Soccer Park Road. The property is zoned “CP-1” Commercial Park District.**

This Case received a positive recommendation from the Planning and Zoning Commission and will be considered under “New Bills”.

- **CASE 2023-SUP-05: A Petition by Royal Banks of Missouri for a Special Use Permit for a Freestanding ATM Facility at 18 Fenton Plaza. The parcel is addressed as 14 Fenton Plaza and is Zoned “OT-2” Olde Towne District.**

This Case received a positive recommendation from the Planning and Zoning Commission and will be considered under “New Bills”.

- **CASE 2023-SUP-06: A Petition by Ahmad Shawar of Stars Liquor and Tobacco for a Special Use Permit to operate a Liquor Store at 645 Gravois Road. The property is zoned “OT-2” Olde Towne District.**

This Case received a positive recommendation from the Planning and Zoning Commission and will be considered under “New Bills”.

- **CASE 2023-SUP-08: A Petition by Fenton Fire Protection District for a Special Use Permit to operate an Emergency Services Facility at 845 Gregory Lane. The property is zoned “PG” Public and Governmental District.**

This Case received a positive recommendation from the Planning and Zoning Commission and will be considered under “New Bills”.

❖ **Other recommendations from the Planning and Zoning Commission:**

- **Approval, with conditions, of CASE 2023-SPR-01: A Petition by Estes Trucking for Site Plan Review of a proposed building addition at 205 Soccer Park Road. The property is zoned “CP-1” Commercial Park District.**

This will be considered under “New Bills”.

- **Approval, with conditions, of CASE 2023-SPR-02: A Petition by Fenton Fire Protection District for Site Plan Review of a building addition at 845 Gregory Lane. The property is zoned “PG” Public and Governmental District.**

This will be considered under “New Bills”.

❖ **Other items from the Community Development Department:**

None.

VI. PARKS & RECREATION COMMITTEE REPORT – Ald. Huels, Liaison

❖ **Announcements from the Parks and Recreation Committee:**

- Discussion regarding a bathroom in Fabick Nature Preserve was continued to allow staff to obtain additional information.
- The Parks and Recreation Committee discussed “Native Plantings – No Mow” signage.
- ❖ **Recommendations from the Parks and Recreation Committee:**
 - Approval for staff to investigate grants for a Master Plan for the Bud Weil Annex.
Motion required to approve.
 - Approval for staff to review grants for the “Eco-Experience Concept” pathways in Fabick Nature Preserve, as drafted in the 2018 Master Plan.
Motion required to approve.
- ❖ **Other items from Parks and Recreation:**
None.

VII. MAYOR’S REPORT:

- ❖ **Ord. authorizing the Public Works Director to purchase an RC Slope Mower from Red Equipment, LLC through the Missouri State Contract.**
This will be considered under “New Bills”.
- ❖ **Mayor’s appointment to the Parks and Recreation Committee, Ward 1, term ending January 2025.**
Motion required to approve.
- ❖ **Mayor’s appointment to the Parks and Recreation Committee, Ward 3, term ending January 2025.**
Motion required to approve.
- ❖ **Mayor’s appointment to the Parks and Recreation Committee, Ward 4, term ending January 2024.**
Motion required to approve.

VIII. CITY CLERK’S REPORT:

- ❖ **Approval of a Proclamation and Certificates of Achievements Policy, as discussed at the April 6th Committee Meeting.**
Motion required to approve.
- ❖ **Approval of a request to surplus obsolete office equipment, as discussed at the April 6th Committee Meeting.**
Motion required to approve.
- ❖ **Approval of a request by St. Paul Catholic Church for a Temporary Liquor License, as discussed at the April 13th Committee Meeting.**
Motion required to approve.

IX. REPORTS FROM STANDING COMMITTEES:

- ❖ **POLICE/MUNICIPAL COURTS – Ald. Clauss, Chairman (Cruts, Harrell, Jokerst)**
 - Monthly Report – Captain Kevin Lawson.
 - Presentation of Citizen Commendation to Officer Hollenback.
 - Municipal Court Statistics for March 2023.

- **Ord. authorizing the Mayor to execute an amendment to the contract for housing of municipal inmates with St. Louis County.**
This will be considered under “New Bills”.
- **Ord. authorizing the Mayor to execute an agreement with St. Louis County for placement of License Plate Recognition Cameras and granting further authority.**
This will be considered under “New Bills”.

❖ **PERSONNEL** – *Ald. Wisbrock, Chairman (Cruts, Huels, Jokerst)*

- **Monthly Update.**
- **Ord. approving Health Insurance Plans for eligible City of Fenton employees with Anthem Blue Cross Blue Shield.**
This will be considered under “New Bills”.
- **Ord. approving a Dental Insurance Plan for eligible City of Fenton employees with Mutual of Omaha.**
This will be considered under “New Bills”.
- **Ord. approving a Vision Insurance Plan for eligible City of Fenton employees with EyeMed.**
This will be considered under “New Bills”.
- **Ord. approving a Voluntary Short-Term Disability Plan, a Long-Term Disability Plan, a Life Plan, an AD&D Plan, and a Voluntary Life Plan for eligible City of Fenton employees with New York Life Group Benefit Solutions.**
This will be considered under “New Bills”.
- **Ord. approving an Employee Assistance Program for eligible City of Fenton employees with H&H Health Associates.**
This will be considered under “New Bills”.
- **Ord. approving a Voluntary Critical Illness Insurance Plan, a Voluntary Hospital Indemnity Insurance Plan, and a Voluntary Accident Insurance Plan for eligible City of Fenton employees with Mutual of Omaha.**
This will be considered under “New Bills”.
- **Approval to continue utilizing the D&H Navigator platform for HR records, as offered by The Daniel and Henry Company at no cost to the City and as discussed at the April 6th Committee Meeting.**
Motion required to approve.
- **Approval to allow The Daniel and Henry Company to prepare and file 1094 and 1095 forms on behalf of the City at a cost of \$5 per form, as discussed at the April 6th Committee Meeting.**
Motion required to approve.
- **Approval of amendments to job descriptions, as discussed at the April 6th Committee Meeting.**
Motion required to approve.
- **Approval of a request for the Court Clerk and Asst. Court Administrator to attend the MACA Spring Conference and close the Court, as discussed at the April 6th Committee Meeting.**
Motion required to approve.

- **Approval of a request for the P.A. Assistant to attend the MACA Spring Conference, as discussed at the April 6th Committee Meeting.**
Motion required to approve.
 - **Approval of a request to increase hourly pay for seasoned Umpires, as discussed at the April 6th Committee Meeting.**
Motion required to approve.
- ❖ **COMMUNITY DEVELOPMENT AND AFFAIRS** – *Ald. Bereitschaft, Chairman (Harrell, Clauss, Maserang)*
- **Monthly Update.**
- ❖ **CAPITAL IMPROVEMENTS** – *Ald. Maserang, Chairman (Bereitschaft, Harrell, Huels)*
- **Monthly Update.**
 - **Approval of a request to amend the 2023 Capital Plan for the 2023 Concrete Slab Replacement Program, as discussed at the April 6th Committee Meeting.**
Motion required to approve.
 - **Ord. accepting Permanent Right-Of-Way and Temporary Construction Easement from property owners on Larkin Williams Road related to the Larkin Williams Road Reconstruction Project STP-4989(615) and granting further authority.**
This will be considered under “New Bills
- ❖ **PUBLIC WORKS/FORESTRY** – *Ald. Wisbrock, Chairman (Bereitschaft, Clauss, Maserang)*
- **Monthly Update.**
 - **Approval of a Yard Waste and Lawn Debris Program Policy, as discussed at the April 6th Committee Meeting.**
Motion required to approve.
- ❖ **INFORMATION SERVICES** – *Ald. Harrell, Chairman (Bereitschaft, Huels, Maserang)*
- **Monthly Update.**
 - **Ord. authorizing the Mayor to execute an agreement with Essential Network Technologies, LLC to provide the City’s Comprehensive IT Services.**
This will be considered under “New Bills
- ❖ **FINANCE** – *Ald. Cruts, Chairman (Wisbrock, Huels, Jokerst)*
- **Monthly Financial Update for February 2023 (Draft).**
 - **Ord. amending the 2022 Approved Budget.**
Motion required to approve.
 - **Ord. authorizing the Mayor to execute a Supplemental Cooperation Agreement with St. Louis County, Missouri, for the allocation of Community Development Block Grant Funds for the year 2022.**
Motion required to approve.
 - **Approval of a request to continue utilizing Amazon Business Prime, as discussed at the April 13th Committee Meeting.**
Motion required to approve.

- Denial of a request by Infinity Hospitality, LLC for a CID, TDD, and Tax Abatement for the redevelopment of a property located at 800 S. Highway Drive, as discussed at the April 13th Committee Meeting.

Motion required to approve.

❖ **HEALTH AND SAFETY** – Ald. Jokerst, Chairman (Cruts, Wisbrock, Clauss)

- Monthly Update.
- Approval of a request to hold the annual flu shot clinic at RiverChase YMCA, as discussed at the April 13th Committee Meeting.

Motion required to approve.

X. CONSIDERATION OF PENDING BILLS: Copies of these Bills have been made available to the public in advance of this meeting.

Bill 23-17 Ord. authorizing the Mayor to execute an agreement with Musco Sports Lighting, LLC for Fenton City Park soccer field lighting.
Sponsor: Huels

XI. CONSIDERATION OF NEW BILLS: Copies of these Bills have been made available to the public in advance of this meeting.

Bill 23-21 Ord. approving a Special Use Permit for Estes Express Line Corporation to operate a Truck Terminal at 205 Soccer Park Road.
Sponsor: Harrell

Approval, with conditions, of CASE 2023-SPR-01: A Petition by Estes Trucking for Site Plan Review of a proposed building addition at 205 Soccer Park Road.

Motion required to approve.

Bill 23-22 Ord. approving a Special Use Permit for Royal Banks of Missouri to operate a Freestanding ATM Facility at 18 Fenton Plaza.
Sponsor: Harrell

Bill 23-23 Ord. approving a Special Use Permit for Central Liquor, Inc d/b/a Stars Liquor and Tobacco to operate a Liquor Store at 645 Gravois Road.
Sponsor: Harrell

Bill 23-24 Ord. approving a Special Use Permit for Fenton Fire Protection District to operate an Emergency Services Facility at 845 Gregory Lane.
Sponsor: Harrell

Approval, with conditions, of CASE 2023-SPR-02: A Petition by Fenton Fire Protection District for Site Plan Review of a building addition at 845 Gregory Lane.

Motion required to approve.

Bill 23-25 Ord. authorizing the Public Works Director to purchase an RC Slope Mower from Red Equipment, LLC through the Missouri State Contract.
Sponsor: Cruts

- Bill 23-26** Ord. authorizing the Mayor to execute an amendment to the contract for housing of municipal inmates with St. Louis County.
Sponsor: Clauss
- Bill 23-27** Ord. authorizing the Mayor to execute an agreement with St. Louis County for placement of license plate recognition cameras and granting further authority.
Sponsor: Clauss
- Bill 23-28** Ord. approving the Health Insurance Plans for eligible City of Fenton employees with Anthem Blue Cross Blue Shield.
Sponsor: Wisbrock
- Bill 23-29** Ord. approving a Dental Insurance Plan for eligible City of Fenton employees with Mutual of Omaha.
Sponsor: Wisbrock
- Bill 23-30** Ord. approving a Vision Insurance Plan for eligible City of Fenton employees with EyeMed.
Sponsor: Wisbrock
- Bill 23-31** Ord. approving a Voluntary Short-Term Disability Plan, a Long-Term Disability Plan, a Life Plan, an AD&D Plan, and a Voluntary Life Plan for eligible City of Fenton employees with New York Life Group Benefit Solutions.
Sponsor: Wisbrock
- Bill 23-32** Ord. approving an Employee Assistance Program for eligible City of Fenton employees with H&H Health Associates.
Sponsor: Wisbrock
- Bill 23-33** Ord. approving a Voluntary Critical Illness Insurance Plan, a Voluntary Hospital Indemnity Insurance Plan, and a Voluntary Accident Insurance Plan for eligible City of Fenton employees with Mutual of Omaha.
Sponsor: Wisbrock
- Bill 23-34** Ord. accepting Permanent Right-Of-Way and a Temporary Construction Easement from property owners on Larkin Williams Road related to the Larkin Williams Road Reconstruction Project STP-4989(615) and granting further authority.
Sponsor: Maserang
- Bill 23-35** Ord. authorizing the Mayor to execute an agreement with Essential Network Technologies, LLC to provide the City's Comprehensive IT Services.
Sponsor: Harrell
- Bill 23-36** Ord. amending the 2022 Approved Budget.
Sponsor: Cruts

Bill 23-37 Ord. authorizing the Mayor to execute a Supplemental Cooperation Agreement with St. Louis County, Missouri, for the allocation of Community Development Block Grant Funds for the year 2022.
Sponsor: Cruts

XII. CERTIFICATION OF THE APRIL ELECTION.

Results of the April 4, 2023 General Election are as follows: *Motion required to approve.*

MAYOR
Two-Year Term

Joe Maurath	623
<u>ALDERMAN WARD 1</u> <u>Two-Year Term</u>	<u>ALDERMAN WARD 2</u> <u>Two-Year Term</u>
Terry Bereitschaft 129	Brian Wisbrock 163
<u>ALDERMAN WARD 2</u> <u>One-Year Term</u>	<u>ALDERMAN WARD 3</u> <u>Two-Year Term</u>
Ron Harrell 150	Chris Clauss 117
<u>ALDERMAN WARD 4</u> <u>Two-Year Term</u>	
Susan Jokerst 251	

PROPOSITION U

Yes (422 votes)
No (372 votes)

XIII. CONVENING OF THE NEW BOARD: OATHS FOR NEWLY ELECTED CITY OFFICIALS

XIV. NEW BOARD BUSINESS:

- ❖ Board motion to elect a President of the Board of Aldermen.
- ❖ Board motion to elect their Liaison to the Planning & Zoning Commission.
- ❖ Board motion to elect their Liaison to the Parks and Recreation Committee.
- ❖ Approval of Board of Aldermen Committees.
- ❖ Selection of a date to have the annual Board of Aldermen training with the City Attorney.

XV. EXECUTIVE SESSION: ROLL CALL VOTE TO CLOSE THE MEETING PURSUANT TO SECTION 610.021(1), LEGAL ACTIONS, CAUSES OF ACTION OR LITIGATION... SECTION 610.021(2) LEASE, PURCHASE OR SALE OF REAL ESTATE... SECTION 610.021(3) HIRING, FIRING, DISCIPLINING OR PROMOTING EMPLOYEES... AND SECTION 610.021(13) INDIVIDUALLY IDENTIFIABLE

PERSONNEL RECORDS, PERFORMANCE RATINGS OR RECORDS PERTAINING TO EMPLOYEES AND OR APPLICANTS FOR EMPLOYMENT.

XVI. ADJOURNMENT

PERSONS REQUIRING AN ACCOMMODATION TO PARTICIPATE IN THE MEETING SHOULD CONTACT THE CITY CLERK'S OFFICE AT 636-343-2080 OR TDD 1-800-735-2966 AT LEAST TWO WORKING DAYS PRIOR TO THE MEETING.

THIS AGENDA WITH PUBLIC NOTICE OF THE BOARD OF ALDERMEN MEETING WAS POSTED FRIDAY, APRIL 21, 2023, IN FENTON CITY HALL AND ON THE CITY'S WEBPAGE AT FENTONMO.ORG. FOR A COPY, CONTACT THE CITY CLERK'S OFFICE.

Board of Aldermen

Ralph Cruts	Chris Clauss
Terry Bereitschaft	Robin Huels
Brian Wisbrock	Scott Maserang
Ron Harrell	Susan Jokerst
Joe Maurath, Mayor	
Erin P. Seele, Esq., City Attorney	
Jane Hungler, City Clerk	
Nikki Finkbiner, City Administrator	