

PUBLIC NOTICE

**CITY OF FENTON
625 NEW SMIZER MILL ROAD**

The Mayor and Board of Aldermen welcome you and are pleased that your interest in the City of Fenton and its government brings you to this meeting.

AGENDA

**BOARD OF ALDERMEN MEETING
THURSDAY, SEPTEMBER 22, 2022
7:00 P.M.**

Notice is hereby given that the City of Fenton will hold a Board of Aldermen Meeting on Thursday, September 22, 2022, 7:00 p.m. at Fenton City Hall, 625 New Smizer Mill Road, Fenton, Missouri.

If you are unable to join the meeting in person:

To join the meeting via video/teleconference:

- (1) Go to Zoom at <https://zoom.us>
- (2) Select Join a Meeting
- (3) Enter Meeting ID: 885 8508 8150
- (4) Enter Password: 585435

To join the meeting by phone call (audio):

- (1) Call 1-312-626-6799
- (2) When prompted, enter the **Meeting ID** and **Password** provided above.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

I. MAYOR'S COMMENTS

II. APPROVAL OF MINUTES: Reading of the minutes is waived since copies were given to Board members in advance of the meeting and made available to the general public.

08 25 22 Board of Aldermen Meeting.

Motion required to approve.

09 01 22 Special Meeting of the Board of Aldermen

Motion required to approve.

09 01 22 Board of Aldermen Committee Meeting

Motion required to approve.

09 08 22 Board of Aldermen Committee Meeting

Motion required to approve.

III. APPROVAL OF WARRANTS: The term warrant is used in State Statutes and, by definition, means invoices or bills submitted for payment of goods or services from external sources.

Motion required to approve.

IV. PUBLIC COMMENTS

V. PLANNING AND ZONING COMMISSION REPORT AND PUBLIC HEARINGS – Ald. Harrell, Liaison

❖ **Announcements from the Planning and Zoning Commission Meeting:**

- **The Planning and Zoning Commission elected Callen Yeoman as Chairperson, Kevin Sherrel as Vice-Chairperson, and Deb Abbott as Secretary.**
- **CASE 2022-SPR-05: A Petition by Chuck It In Storage for Site Plan Review of a new Self-Storage Facility was continued at the request of the Petitioner. The parcels are addressed as 747 Gravois Road, zoned “C-1” Commercial District and 743 Gravois Road, zoned St. Louis County Zone District “R-3”.**

❖ **PUBLIC HEARINGS:**

- **CASE 2022-TXT-03: Consideration of amendments to the Zoning Code related to Home Occupations.**

This Case received a positive recommendation from the Planning and Zoning Commission and will be considered under “New Bills”.

❖ **Other recommendations from the Planning and Zoning Commission:**

None.

❖ **Other items from the Community Development Department:**

None.

VI. PARKS & RECREATION COMMITTEE REPORT – Ald. Huels, Liaison

❖ **Announcements from the Parks and Recreation Committee Meeting:**

- **Discussion regarding the proposed Farmers Market Operational Policies and Guidelines and the 2023 Farmers Market season was continued to the next Parks and Recreation Meeting to allow staff time to explore changes to the day/time, location of the Farmers Market and food truck options.**

❖ **The Parks and Recreation Committee recommended the following:**

- **Approval of locations for the three benches donated by Winter Brothers Charitable Foundation.**

Motion required to approve.

- **Approval of a budget for proposed events in the parks for 2023.**

Motion required to approve.

❖ **Other items from the Parks and Recreation Department:**

None.

VII. MAYOR’S REPORT:

❖ **Presentation of a Proclamation to The Daughters of the American Revolution for Constitution Week.**

❖ **Ord. authorizing the Mayor to execute a Second Amendment to the agreement with Cardinal Vending, Inc. for Vending Machine Services.**

This will be considered under “New Bills”.

❖ **Approval of a request for the P.A. Assistant to attend the MACA Fall Conference, as discussed at the September 8th Committee Meeting.**

- ❖ **Ord. enacting a New Chapter 383, Golf Carts, and amending Section 300.010, Definitions, of the Municipal Code related to Golf Carts.**
This will be considered under “New Bills”.
- ❖ **Mayor’s appointment to the Planning and Zoning Commission, Ward 3, term ending August 2026.**
Motion required to approve.
- ❖ **Mayor’s appointment to the Parks and Recreation Committee, Ward 3, term ending January 2024.**
Motion required to approve.
- ❖ **The City will be accepting nominations for the John Fabick Community Service Award from July 1, 2022 through September 30, 2022.**

VIII. CITY CLERK’S REPORT:

- ❖ **Ord. calling for a general election to be held on April 4, 2023, in the City of Fenton, St. Louis County, Missouri with candidate filing to open December 6, 2022.**
This will be considered under “New Bills”.
- ❖ **Approval of a request to destroy records in accordance with the Missouri Records Retention Schedules, as discussed at the September 1st Committee Meeting.**
Motion required to approve.
- ❖ **Approval of a request to surplus obsolete office equipment, as discussed at the September 8th Committee Meeting.**
Motion required to approve.
- ❖ **The Budget Hearing regarding the Fiscal Year 2023 Budget will be held on Thursday, November 10th at 6:00 p.m.**

IX. REPORTS FROM STANDING COMMITTEES:

- ❖ **POLICE/MUNICIPAL COURTS – Ald. Clauss, Chairman (Cruts, Harrell, Jokerst)**
 - **Monthly Report – Captain Kevin Lawson.**
 - **Municipal Court Statistics for August 2022.**
 - **Ord. amending Section 335.040 and Section 335.050 of the Municipal Code pertaining to traffic control signals.**
This will be considered under “New Bills”.
 - **Ord. amending Section 205.720, Obstructing Public Places, and Section 345.080, Pedestrians Walking Along Roadways, of the Municipal Code to address safety concerns.**
This will be considered under “New Bills”.
 - **Ord. authorizing the Mayor to execute a Third Amendment to the contract for Prosecuting Attorney Services with Tim Engelmeyer and Engelmeyer & Pezzani, LLC.**
This will be considered under “New Bills”.
- ❖ **PERSONNEL – Ald. Wisbrock, Chairman (Cruts, Huels, Jokerst)**
 - **Monthly Update.**
 - **Approval of amendments to the Employee Evaluation Policy, as discussed at the September 1st Committee Meeting.**
Motion required to approve.
 - **Approval of the 2022 Employee Appreciation Luncheon, as discussed at the September 1st Committee Meeting.**
Motion required to approve.

- **Approval of a request to attend the 2022 Missouri Association for Court Administrators (MACA) Conference, as discussed at the September 1st Committee Meeting.**

Motion required to approve.

❖ **COMMUNITY DEVELOPMENT AND AFFAIRS** – *Ald. Bereitschaft, Chairman (Harrell, Clauss, Maserang)*

- **Monthly Update.**

❖ **CAPITAL IMPROVEMENTS** – *Ald. Maserang, Chairman (Bereitschaft Harrell, Huels)*

- **Monthly Update.**

❖ **PUBLIC WORKS/FORESTRY** – *Ald. Wisbrock, Chairman (Bereitschaft Clauss, Maserang)*

- **Monthly Update.**

❖ **INFORMATION SERVICES** – *Ald. Harrell, Chairman (Bereitschaft, Huels, Maserang)*

- **Monthly Update.**
- **Approval of a request for additional Adobe Acrobat Licenses, as discussed at the September 1st Committee Meeting.**

Motion required to approve.

❖ **FINANCE** – *Ald. Cruts, Chairman (Wisbrock, Huels, Jokerst)*

- **Monthly Financial Update for July 2022.**
- **Ord. amending the Fiscal Year 2022 Budget.**
This will be considered under “New Bills”.
- **Ord. amending the agreement with Sikich LLP to authorize a price increase and to extend the agreement for a one-year term.**

This will be considered under “New Bills”.

❖ **HEALTH AND SAFETY** – *Ald. Jokerst, Chairman (Cruts, Wisbrock, Clauss)*

- **Monthly Update.**

X. CONSIDERATION OF PENDING BILLS: Copies of these Bills have been made available to the public in advance of this meeting.

Bill 22-67-A Ord. repealing and enacting a new Attachment 1, Addendum “A” Fee Schedule, of Chapter 405, Commissions and Boards, of the Municipal Code.
Sponsor: Harrell

XI. CONSIDERATION OF NEW BILLS: Copies of these Bills have been made available to the public in advance of this meeting.

Bill 22-74 Ord. amending Section 400.030, Definitions, and Section 425.030, Additional Requirements for Home Occupations, of the Zoning Code pertaining to Home Occupations.
Sponsor: Harrell

- Bill 22-75** Ord. authorizing the Mayor to execute a Second Amendment to the agreement with Cardinal Vending, Inc. for Vending Machine Services.
Sponsor: Clauss
- Bill 22-76** Ord. enacting a New Chapter 383, Golf Carts, and amending Section 300.010, Definitions, of the Municipal Code related to Golf Carts.
Sponsor: Huels
- Bill 22-77** Ord. calling for a general election to be held on April 4, 2023, in the City of Fenton, St. Louis County, Missouri with candidate filing to open December 6, 2022.
Sponsor: Maserang
- Bill 22-78** Ord. amending Section 335.040 and Section 335.050 of the Municipal Code pertaining to traffic control signals.
Sponsor: Clauss
- Bill 22-79** Ord. amending Section 205.720, Obstructing Public Places, and Section 345.080, Pedestrians Walking Along Roadways, of the Municipal Code to address safety concerns.
Sponsor: Clauss
- Bill 22-80** Ord. authorizing the Mayor to execute a Third Amendment to the contract for Prosecuting Attorney Services with Tim Engelmeyer and Engelmeyer & Pezzani, LLC.
Sponsor: Clauss
- Bill 22-81** Ord. amending the Fiscal Year 2022 Budget.
Sponsor: Huels
- Bill 22-82** Ord. amending the agreement with Sikich LLP to authorize a price increase and to extend the agreement for a one-year term.
Sponsor: Huels

XII. EXECUTIVE SESSION: ROLL CALL VOTE TO CLOSE THE MEETING PURSUANT TO SECTION 610.021(1), LEGAL ACTIONS, CAUSES OF ACTION OR LITIGATION... SECTION 610.021(2) LEASE, PURCHASE OR SALE OF REAL ESTATE... SECTION 610.021(3) HIRING, FIRING, DISCIPLINING OR PROMOTING EMPLOYEES... AND SECTION 610.021(13) INDIVIDUALLY IDENTIFIABLE PERSONNEL RECORDS, PERFORMANCE RATINGS OR RECORDS PERTAINING TO EMPLOYEES AND OR APPLICANTS FOR EMPLOYMENT.

XIII. ADJOURNMENT

PERSONS REQUIRING AN ACCOMMODATION TO PARTICIPATE IN THE MEETING SHOULD CONTACT THE CITY CLERK'S OFFICE AT 636-343-2080 OR TDD 1-800-735-2966 AT LEAST TWO WORKING DAYS PRIOR TO THE MEETING.

THIS AGENDA WITH PUBLIC NOTICE OF THE BOARD OF ALDERMEN MEETING WAS POSTED AUGUST 19, 2022, IN FENTON CITY HALL AND ON THE CITY'S WEBPAGE AT FENTONMO.ORG. FOR A COPY, CONTACT THE CITY CLERK'S OFFICE.

Board of Aldermen

Ralph Cruts	Chris Clauss
Terry Bereitschaft	Robin Huels
Brian Wisbrock	Scott Maserang
Ron Harrell	Susan Jokerst
Erin P. Seele, Esq., City Attorney	
Jane Hungler, City Clerk	
Nikki Finkbiner, City Administrator	