

PUBLIC NOTICE

**CITY OF FENTON
625 NEW SMIZER MILL ROAD**

The Mayor and Board of Aldermen welcome you and are pleased that your interest in the City of Fenton and its government brings you to this meeting.

AGENDA

**BOARD OF ALDERMEN MEETING
THURSDAY, AUGUST 25, 2022
7:00 P.M.**

Notice is hereby given that the City of Fenton will hold a Board of Aldermen Meeting on Thursday, August 25, 2022, 7:00 p.m. at Fenton City Hall, 625 New Smizer Mill Road, Fenton, Missouri.

If you are unable to join the meeting in person:

To join the meeting via video/teleconference:

- (1) Go to Zoom at <https://zoom.us>
- (2) Select Join a Meeting
- (3) Enter Meeting ID: 865 7014 8610
- (4) Enter Password: 628756

To join the meeting by phone call (audio):

- (1) Call 1-312-626-6799
- (2) When prompted, enter the **Meeting ID** and **Password** provided above.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

I. MAYOR'S COMMENTS

II. APPROVAL OF MINUTES: Reading of the minutes is waived since copies were given to Board members in advance of the meeting and made available to the general public.

07 28 22 Board of Aldermen Meeting.

Motion required to approve.

07 28 22 Special Meeting of the Board of Aldermen

Motion required to approve.

08 11 22 Board of Aldermen Committee Meeting

Motion required to approve.

III. APPROVAL OF WARRANTS: The term warrant is used in State Statutes and, by definition, means invoices or bills submitted for payment of goods or services from external sources.

Motion required to approve.

IV. PUBLIC COMMENTS

V. PLANNING AND ZONING COMMISSION REPORT AND PUBLIC HEARINGS – *Ald. Harrell, Liaison*

❖ **Announcements from the Planning and Zoning Commission Meeting:**

- **CASE 2022-SUP-09: A Petition by Carrot Investors, LLC for a Special Use Permit to operate a Used Automotive Sales Dealership at 515 Gravois Road was withdrawn by the Petitioner.**
- **The Planning and Zoning Commission will hold their annual training in advance of the September 6th meeting at 6:00 p.m.**

❖ **PUBLIC HEARINGS:**

- **CASE 2022-SUP-10: A Petition by Dr. Jeffrey Becker of Regenerative Wellness Center, LLC for a Special Use Permit to operate a Medical Office (men’s health and wellness) at 794 Gravois Bluffs Boulevard, Suite B. The property is zoned “C-1” Commercial District.**
- **CASE 2022-SUP-11: A Petition by Miranda Cardinali of Osage Valley Counseling, LLC for a Special Use Permit operate a Medical Office (counseling) at 320 Gravois Road, Suite 210. The property is zoned “OT-2” Olde Towne District.**
- **CASE 2022-TXT-02: Consideration of amendments to Chapter 405 Addendum A: Fee Schedule of the Zoning Code related to application fees.**

❖ **The Planning and Zoning Commission recommended the following:**

- **Approval, with conditions, of CASE 2022-SP-03: A Petition by Chris Smith of Dale Sign Service on behalf of Chase Bank for a Sign Plan for proposed signage at 190 Gravois Bluffs Circle. The property is zoned “C-1” Commercial District.**
Motion required to approve.
- **Approval, with conditions, of CASE 2022-SUP-10: A Petition by Dr. Jeffrey Becker of Regenerative Wellness Center, LLC for a Special Use Permit to operate a Medical Office (men’s health and wellness) at 794 Gravois Bluffs Boulevard, Suite B. The property is zoned “C-1” Commercial District.**
This will be considered under “New Bills”.
- **Approval, with conditions, of CASE 2022-SUP-11: A Petition by Miranda Cardinali of Osage Valley Counseling, LLC for a Special Use Permit operate a Medical Office (counseling) at 320 Gravois Road, Suite 210. The property is zoned “OT-2” Olde Towne District.**
This will be considered under “New Bills”.
- **Approval of CASE 2022-TXT-02: Consideration of amendments to Chapter 405 Addendum A: Fee Schedule of the Zoning Code related to application fees.**
This will be considered under “New Bills”.

❖ **Other items from the Community Development Department:**

- **Ord. approving a Boundary Adjustment Plat to reconfigure two existing parcels addressed as 800 S. Highway Drive and 1850 Larkin Williams Road.**
This will be considered under “New Bills”.

VI. PARKS & RECREATION COMMITTEE REPORT – *Ald. Huels, Liaison*

❖ **Announcements from the Parks and Recreation Committee Meeting:**

- **Sonia Palmisano, Ward 4, was administered the oath of office to serve on the Parks and Recreation Committee, term ending January 2024.**
- **A Certificate of Appreciation was presented to Eric Robeck for his service on the Parks and Recreation Committee, February 2020 – March 2022.**

- **Mary Heinemann was elected to the vacant Vice-Chairperson position.**
- **The Parks and Recreation Committee amended the list of parks for reports by deleting RiverChase and combining Riverside Park and Westside Park to create 8 parks for the 8 members, and each member selected a park.**
- **Due to the Labor Day holiday, the next Parks and Recreation Meeting will be held on Wednesday, September 7th.**
- **The following items were continued to the next Parks and Recreation Committee Meeting:**
 - **Discussion regarding the locations for the three benches donated by Winter Brothers Charitable Foundation, to allow the Committee to research locations.**
 - **Discussion regarding the proposed Farmers Market Operational Policies and Guidelines and the 2023 Farmers Market season to allow staff to explore changes to the day/time, location of the Farmers Market and food truck options.**
 - **Discussion regarding the programs and events in the parks for 2023 to allow staff to provide a budget for consideration.**
- ❖ **The Parks and Recreation Committee recommended the following:**
 - **Approval of additional 2022 park events for a Movie Night in the Park in October and a 5K Turkey Trot in November.**
Motion required to approve. (October Movie Night and Food Truck Event only, as discussed by the Board at the August 11th Committee Meeting.)
 - **Approval of 1) implementing a rental fee for the Main Pavilion in Fenton City Park 2) increasing rental fees on all pavilions 3) imposing a security deposit for all pavilions, except “resident only” pavilions in Westpark Park and Valiant Park 4) charging the same (“flat fee”) security deposit for all (applicable) pavilions, and 5) increasing rental fees based on the size and amenities of the pavilion. These changes would begin in 2023. (Changes as discussed by the Board during the August 11th Committee Meeting have been incorporated in the proposed policies below).**
 - **Approval of an Athletic Field Usage and Fees Policy.**
Motion required to approve.
 - **Approval of Park Shelter and Events Usage and Fees Policy.**
Motion required to approve.
- ❖ **Other items from the Parks and Recreation Department:**
 - **Ord. repealing and enacting a New Chapter 220 relating to Public Parks.**
This will be considered under “New Bills”.

VII. MAYOR’S REPORT:

- ❖ **Approval of upgrading the City’s postage machine, as discussed at the August 11th Committee Meeting.**
Motion required to approve.
- ❖ **Mayor’s appointment to the Planning and Zoning Commission, Ward 3, term ending August 2026.**
Motion required to approve.
- ❖ **Mayor’s appointment to the Planning and Zoning Commission, Ward 4, term ending August 2026.**
Motion required to approve.
- ❖ **The City will be accepting nominations for the John Fabick Community Service Award from July 1, 2022 through September 30, 2022.**

VIII. CITY CLERK'S REPORT:

- ❖ **Ord. readopting the City of Fenton's procedure to disclose potential conflicts of interests and substantial interests for certain City Officials, codified as Chapter 150 of the Municipal Code of the City of Fenton.**

This will be considered under "New Bills".

- ❖ **Holiday Meeting Schedule Announcement:**

- **The November Board Meeting will be held on Monday, November 21st.**
- **Both December Committee Meetings will be held on Thursday, December 8th and the December Board Meeting will be held on Monday, December 19th.**
- **Both January Committee Meetings will be held on Thursday, January 12th.**

IX. REPORTS FROM STANDING COMMITTEES:

- ❖ **POLICE/MUNICIPAL COURTS** – *Ald. Clauss, Chairman (Cruts, Harrell, Jokerst)*

- **Monthly Report – Captain Kevin Lawson.**
- **Municipal Court Statistics for July 2022.**

- ❖ **PERSONNEL** – *Ald. Wisbrock, Chairman (Cruts, Huels, Jokerst)*

- **Monthly Update.**
- **Ord. amending Section 5.3.1, Schedule for Holidays, and Section 5.4.15, Employee Use of RiverChase, of the City of Fenton Personnel Manual.**

This will be considered under "New Bills".

- ❖ **COMMUNITY DEVELOPMENT AND AFFAIRS** – *Ald. Bereitschaft, Chairman (Harrell, Clauss, Maserang)*

- **Monthly Update.**
- **Approval of the 2022 Annual Lighting Ceremony, as discussed at the August 11th Committee Meeting.**

Motion required to approve.

- ❖ **CAPITAL IMPROVEMENTS** – *Ald. Maserang, Chairman (Bereitschaft Harrell, Huels)*

- **Monthly Update.**

- ❖ **PUBLIC WORKS/FORESTRY** – *Ald. Wisbrock, Chairman (Bereitschaft Clauss, Maserang)*

- **Monthly Update.**
- **Ord. authorizing the Mayor to execute an agreement with Gateway Tree Care LLC for Tree Removal Services.**

This will be considered under "New Bills".

- ❖ **INFORMATION SERVICES** – *Ald. Harrell, Chairman (Bereitschaft, Huels, Maserang)*

- **Monthly Update.**
- **Ord. authorizing the Mayor to execute a Fourth Amendment to the Lease Agreement with SumnerOne, Inc. for Copy Machines to extend the lease term for another two years and exchange the copy machine at Public Works.**

This will be considered under "New Bills".

- ❖ **FINANCE** – *Ald. Cruts, Chairman (Wisbrock, Huels, Jokerst)*

- **Monthly Financial Update for April 2022.**
- **Monthly Financial Update for May 2022.**

- **Monthly Financial Update for June 2022.**

❖ **HEALTH AND SAFETY** – *Ald. Jokerst, Chairman (Cruts, Wisbrock, Clauss)*

- **Monthly Update.**

X. CONSIDERATION OF PENDING BILLS: Copies of these Bills have been made available to the public in advance of this meeting.

NONE

XI. CONSIDERATION OF NEW BILLS: Copies of these Bills have been made available to the public in advance of this meeting.

Bill 22-65 Ord. approving a Special Use Permit for Regenerative Wellness Center, LLC to operate a Medical Office at 794 Gravois Bluffs Boulevard.
Sponsor: Harrell

Bill 22-66 Ord. approving a Special Use Permit for Osage Valley Counseling, LLC to operate a Medical Office at 320 Gravois Road.
Sponsor: Harrell

Bill 22-67 Ord. repealing and enacting a new Attachment 1, Addendum “A” Fee Schedule, of Chapter 405, Commissions and Boards, of the Municipal Code.
Sponsor: Harrell

Bill 22-68 Ord. repealing and enacting a new Chapter 220 relating to Public Parks.
Sponsor: Huels

Bill 22-69 Ord. readopting the City of Fenton’s procedure to disclose potential conflicts of interests and substantial interests for certain City Officials, codified as Chapter 150 of the Municipal Code for the City of Fenton.
Sponsor: Clauss

Bill 22-70 Ord. amending Section 5.3.1, Schedule for Holidays, and Section 5.4.15, Employee Use of RiverChase, of the City of Fenton Personnel Manual.
Sponsor: Wisbrock

Bill 22-71 Ord. authorizing the Mayor to execute an agreement with Gateway Tree Care LLC for Tree Removal Services.
Sponsor: Wisbrock

Bill 22-72 Ord. authorizing the Mayor to execute a Fourth Amendment to the Lease Agreement with SumnerOne, Inc. for Copy Machines to extend the lease term for another two years and exchange the copy machine at Public Works.
Sponsor: Harrell

XII. EXECUTIVE SESSION: ROLL CALL VOTE TO CLOSE THE MEETING PURSUANT TO SECTION 610.021(1), LEGAL ACTIONS, CAUSES OF ACTION OR LITIGATION... SECTION 610.021(2) LEASE, PURCHASE OR SALE OF REAL ESTATE... SECTION 610.021(3) HIRING, FIRING, DISCIPLINING OR PROMOTING EMPLOYEES... AND SECTION 610.021(13) INDIVIDUALLY IDENTIFIABLE

PERSONNEL RECORDS, PERFORMANCE RATINGS OR RECORDS PERTAINING TO EMPLOYEES AND OR APPLICANTS FOR EMPLOYMENT.

XIII. ADJOURNMENT

PERSONS REQUIRING AN ACCOMMODATION TO PARTICIPATE IN THE MEETING SHOULD CONTACT THE CITY CLERK'S OFFICE AT 636-343-2080 OR TDD 1-800-735-2966 AT LEAST TWO WORKING DAYS PRIOR TO THE MEETING.

THIS AGENDA WITH PUBLIC NOTICE OF THE BOARD OF ALDERMEN MEETING WAS POSTED AUGUST 19, 2022, IN FENTON CITY HALL AND ON THE CITY'S WEBPAGE AT FENTONMO.ORG. FOR A COPY, CONTACT THE CITY CLERK'S OFFICE.

Board of Aldermen

Ralph Cruts	Chris Clauss
Terry Bereitschaft	Robin Huels
Brian Wisbrock	Scott Maserang
Ron Harrell	Susan Jokerst
Erin P. Seele, Esq., City Attorney	
Jane Hungler, City Clerk	
Nikki Finkbiner, City Administrator	