

**CITY OF FENTON, MISSOURI  
625 NEW SMIZER MILL ROAD, FENTON, MO 63026  
MINUTES OF THE BOARD OF ALDERMEN COMMITTEE MEETING  
THURSDAY, JULY 14, 2022  
7:00 P.M.**

**CALL TO ORDER**

Mayor Maurath called the Board of Aldermen Meeting of the City of Fenton, St. Louis County, Missouri to order at 7:00 p.m. on Thursday, July 14, 2022. The meeting was held at Fenton City Hall and via Zoom Videoconference (RSMo 610.015).

**PLEDGE OF ALLEGIANCE** – Mayor Maurath led the Pledge of Allegiance.

**ROLL CALL**

City Clerk Jane Hungler called the roll:

Alderman Ralph Cruts - <i>Present</i>	Alderman Chris Clauss - <i>Present</i>
Alderman Terry Bereitschaft - <i>Present</i>	Alderman Brian Wisbrock - <i>Present</i>
Alderman Robin Huels - <i>Present</i>	Alderman Scott Maserang - <i>Present</i>
Alderman Ron Harrell - <i>Present</i>	Alderman Susan Jokerst - <i>Present</i>

Eight Aldermen were present at the opening of the meeting.

**CITY OFFICIALS PRESENT:**

Mayor Joe Maurath  
City Attorney Erin Seele, Esq.  
City Administrator Andrea N. Finkbiner  
Community Development Director Amy Starck - *via video conference*  
City Clerk Jane Hungler  
St. Louis County Police Captain Kevin Lawson

## MAYOR'S COMMENTS

Mayor Maurath welcomed Terry Bereitschaft as the newly appointed Ward 1 Alderman and thanked him for wanting to serve the City of Fenton.

## PUBLIC COMMENTS

There were no public comments.

## POLICE/MUNICIPAL COURTS – *Ald. Clauss, Chairman (Cruts, Harrell, Jokerst)*

No items for discussion.

## PERSONNEL – *Ald. Wisbrock, Chairman (Cruts, Huels, Jokerst)*

- **Consideration of amendments to the Personnel Equipment Policy for the Public Works Department.**

In conjunction with the recent reorganization of Public Works Department, Staff has been reviewing policies for consistency and accuracy. Based on the above, a proposed amendment was available for review.

Alderman Wisbrock made a motion to forward to the July Board of Aldermen meeting the consideration of amendments to the Personnel Equipment Policy for the Public Works Department. The motion was seconded by Alderman Huels.

Alderman Jokerst questioned, as with the newly reorganization of public works to include employees for other positions such as concessions and umpires, that those positions were not defined in this policy. City Clerk Jane Hungler explained the amended policy defines public works department employees by their position in the policy to be eligible for General Safety Equipment, Personal Safety Equipment (non-footwear), and Personal Safety Footwear.

Upon a vote being taken, it was announced that the motion was passed unanimously by the Committee.

- **Request to attend the Missouri State Floodplain Conference.**

It is requested at this time for permission to attend the 2022 Missouri State Floodplain Conference August 31-September 2, 2022.

By attending the conference, it will fulfill twelve (12) of the sixteen (16) continuing education credits required annually to keep current Dan Howard's certification for floodplain manager obtained in 2016. This conference also allows the opportunity to understand the changing policies, potential mapping changes/studies, and current/future regulations relating to mitigation, pre-disaster preparedness, and post disaster response. Throughout the conference, concurrent sessions are held with multiple options during each time slot to allow attendance to what would be most beneficial to the City.

The cost for the conference is \$250.00 and the cost for the hotel reservation for the three (3) day conference will be \$350.00. The expense for this conference will be covered from the Public Works Budget under Training and Education.

Alderman Wisbrock made a motion to approve the request to attend the Missouri State Floodplain Conference. The motion was seconded by Alderman Jokerst. Upon a vote being taken, the motion passed unanimously by the Board of Aldermen.

Alderman Clauss made a motion to move Planning and Zoning topics next on the agenda. The motion was seconded by Alderman Wisbrock. Upon a vote being taken, it was announced that the motion was passed unanimously by the Board of Aldermen.

**PLANNING AND ZONING COMMISSION REPORT** – Ald. Harrell, Liaison

- **Announcements:**
  - The Planning and Zoning Commission continued to the August meeting CASE 2022-SUP-09: A Petition by Carrot Investors, LLC for a Special Use Permit to operate a Used Automotive Sales Dealership at 515 Gravois Road. The property is zoned “OT-1” Olde Towne.
  - Due to elections, the next Planning and Zoning Commission meeting will be held on Wednesday, August 3, 2022.
  - The Planning and Zoning Commission will hold their annual training in advance of the September 6<sup>th</sup> meeting at 6:00 p.m.
  
- **The Planning and Zoning Commission recommended the following:**
  - **Approval, with conditions, of CASE 2022-SPR-03:** A Petition by Fenton Land Investors, LLC for Site Plan Review of proposed 138,000 square-foot flex building (“Building 6C”) at 650 Assembly Parkway. The property is zoned “PID” Planned Industrial Park: A Petition by Dr. William Kowalski, DMD, MS, LLC for a Special Use Permit to operate a Medical Office at 320 Gravois Road, Suite 220. The parcel is zoned “OT-1” Olde Towne.

**Conditions of Approval:**

This approval is strictly for the development of a new flex building at 650 Assembly Parkway as indicated on plans submitted with the application and dated June 8, 2022, with the following conditions of approval:

1. The site plan shall be amended as follows:
  - a. To provide required parking spaces and accessible parking spaces based on the floor area of the building. Should the revised calculations not meet the minimum requirements under Section 430.120 of the Zoning Code, documentation regarding shared parking shall be provided.
  - b. To indicate the proposed trash enclosure material in compliance with Section 425.210(B)(4)(b) of the Code.
  - c. To provide the minimum number of loading spaces, in compliance with Section 430.130 of the Code. The above will be reviewed by the Community Development Director for compliance with the Code and conditions of this approval.
2. Elevation plans shall be amended to indicate details regarding building materials, in compliance with Amended Ordinance 4002.
3. A cross access agreement shall be established with Lot E-2 and a copy of the same shall be provided to the Community Development Department for City records.
4. All future tenants within the building will require an Occupancy Permit, at which time the proposed tenant use will be reviewed for compliance with the permitted uses within the “PID”, as provided for in Section 4 – Development Uses, Item #2(A) of Amended Ordinance 4002.
5. Landscaping shall be minimally provided as indicated on the landscape plan submitted with the application. Proposed landscaping within bio-retention areas will require review and approval by MSD and may be subject to MSD maintenance agreements.
6. Any proposed storm water control for the site will require review and approval by Metropolitan Sewer District (MSD).
7. Review and approval of the development will be required by the Fenton Fire Protection District (FFPD).
8. Any needed changes based on MSD or FFPD review may be administratively reviewed and approved by the Community Development Director.
9. In addition to a Building Permit, a Major Land Disturbance Permit will be required before any construction will be permitted.
10. Compliance with all other applicable City of Fenton Codes and Ordinances.

The Petitioner, Scott Haley, was present to answer any questions. There were no questions.

- **Approval, with conditions, of CASE 2022-SPR-04:** A Petition by STL Athletic Property Managers, LLC for Site Plan Review of proposed temporary structure for outdoor soccer fields at 2300 Hitzert Court. The property is zoned “IP-1” Industrial Park.

**Conditions of Approval:**

1. This approval is strictly for a proposed new 43,000 (+/-) square-foot temporary structure to seasonally enclose the outdoor soccer field(s) at 2300 Hitzert Court, as indicated on plans submitted and dated June 23, 2022.
2. Amend the Site Plan to indicate the overall lot coverage of the buildings (permanent and temporary).
3. The Community Development Director may administratively approve any minor changes to the site plan, including the above change under No. 2, or as required by another reviewing entity, such as the Fenton Fire Protection District and MSD.
4. A separate Building Permit will be required.
5. Compliance with all other applicable City of Fenton Codes and Ordinances.

The Petitioner, Michael Marschuetz, was present to answer any questions. There were no questions.

- **Approval, with conditions, of CASE 2022-REZ-05:** Consideration of a request to rezone a 1-acre portion of a tract of land described as being part of Lot 4 of Breck Industrial Court and part of Breck Industrial Plat No. 3 from “HP-1” Hospitality Park to “BP-3” Business Park. The property is addressed as 800 S. Highway Drive.

**Conditions of Approval:**

1. This approval is strictly to rezone a 1-acre portion of a tract of land described as being part of Lot 4 of Breck Industrial Court and part of Breck Industrial Plat No. 3 from “HP-1” Hospitality Park to “BP-3” Business Park. The property is addressed as 800 S. Highway Drive. The rezoning is contingent on the approval of the corresponding Boundary Adjustment Plat.
2. Compliance with all other applicable City of Fenton Codes and Ordinances.

❖ **Other items from the Community Development Department:**

- **Consideration of a Petition by Infinity Hospitality/FTN Investment for a Boundary Adjustment Plat for Part of Lot 4 of Breck Industrial Court and Part of Breck Industrial Court Plat No. 3. The parcels are addressed as 800 S. Highway Drive and 1850 Larkin Williams Road.**

Community Development Director Amy Starck shared this is the same Boundary Adjustment Plat request presented to the Board at the April 14, 2022, Committee Meeting. The Board continued the petition until the necessary variances were obtained to address parking area and building encroachments on the lots. The Petitioner is seeking to obtain a one (1) acre portion of the 800 S. Highway Drive, the Stratford Inn property, parcel and add to parcel at 1850 Larkin Williams Road. The Petitioner received the necessary variances from the Board of Adjustment to move forward with the Boundary Adjustment Plat request, with conditions.

Community Development Director Amy Stark shared Petitioner has submitted amended plat addressing the conditions as required for the execution of the Plat.

Following discussion, Alderman Harrell made a motion to forward to the July Board of Aldermen meeting the consideration of a Petition by Infinity Hospitality/FTN Investment for a Boundary Adjustment Plat for Part of Lot 4 of Breck Industrial Court and Part of Breck Industrial Court

Plat No. 3. The parcels are addressed as 800 S. Highway Drive and 1850 Larkin Williams Road. The motion was seconded by Alderman Maserang.

Alderman Jokerst clarified for the record that this request, if approved, is not setting precedence for rezoning other property from “HP-1” to “BP-3”. City Attorney Erin Seele stated this is a boundary adjustment only not a rezoning but that holds true for the previous and associated rezoning request the Board just discussed.

Upon a vote being taken, it was announced that the motion was passed unanimously by the Board of Aldermen.

**COMMUNITY DEVELOPMENT AND AFFAIRS** – *Ald. Bereitschaft, Chairman (Harrell, Clauss, Maserang)*

• **Consideration of options regarding the expiration of the current contract with Everbridge, Inc. d/b/a Nixle for a Public Notification System.**

The City’s current five (5) year contract, approved via Ordinance 3730, with Everbridge, Inc. d/b/a Nixle for a Public Notification System is set to expire on 9/6/2022. Nixle is used by the City to send out mass public alerts and notifications. According to Nixle’s administrative portal, currently 2,594 citizens are registered under the system to receive alerts and notifications and 23,840 contacts can be reached via voice dial in the event of an emergency alert. The annual cost for the system is \$4,000.

Although the current contract is set to expire on 9/6/2022, per the existing agreement, the contract will automatically renew on 9/6/2022 for another twelve (12) months if the City does not provide a notice of termination by 8/6/2022 (thirty (30) days in advance).

Based on the above, the City has the following options:

1. Terminate the existing contract by 8/6/2022 and go out with a Request For Proposals (RFP) for a new public notification system.
2. Allow for the automatic renewal for another twelve (12) month term (Note: Allowing the automatic renewal without a contract allows for a rate increase for the next term).
3. Enter into another agreement with Nixle for a one (1) year or three (3) year term, which will keep the existing annual rate of \$4,000 (quotes from Nixle were available for review).

As Nixle was the lowest, most responsive bidder in 2017 and the submitted quotes for a one (1) year or five (5) year renewal will lock in the existing annual fee of \$4,000 for the next term(s), Staff suggests that the Board consider Option three (3) above with a one (1) year renewal.

Alderman Jokerst inquired if automatic renewal was allowed if the cost would increase. City Administrator Nikki Finkbiner replied at this time the rate increase is unknown as it is not locked into a rate with the automatic renewal. In response to questioning, City Administrator Nikki Finkbiner explained the City utilizes Nixle for mass alerts i.e., water main breaks, road closures, inclement weather closures, trash change notifications, and City construction projects. Residents can subscribe to the app to select the types of notifications and/or alerts they wish to receive. The national weather service also utilizes Nixle for flood advisory notifications.

Mayor Maurath inquired if the City could tag onto the County Emergency Management (E.O.C) notification system to save the expense the City would obtain. City Administrator Nikki Finkbiner referred to St. Louis County Captain Lawson however, the notifications the City posts are applicable only to the City of Fenton, not county. Captain Lawson shared he could reach out to County for further information. Alderman Jokerst shared she would like to reduce the expense; however, she believes

more people rely on notifications via phone than in years past. Mayor Maurath shared he believes a review of the actual use of the system vs the expense of the system is needed.

After discussion, Alderman Bereitschaft made a motion to forward to the July Board of Aldermen meeting the consideration of a contract with Everbridge, Inc. d/b/a Nixle for a Public Notification System for one (1) year and research other options for future consideration. The motion was seconded by Alderman Clauss. Upon a vote being taken, it was announced that the motion was passed unanimously by the Committee.

**CAPITAL IMPROVEMENTS** – *Ald. Maserang, Chairman (Bereitschaft, Harrell, Huels)*

- **Request to approve a bid for the Pavilion Construction Project.**

The City held the bid opening for the construction of the pavilion to be located on the UAW Property on June 28, 2022. Three (3) bidders submitted bids, with the lowest, most responsive bid being submitted by Maxim Construction at \$49,999.00.

The other bids received were from: Integra - \$129,732 and Byrne & Jones - \$179,000. An email received after the bid opening from Maxim construction indicated they reviewed their bid and were comfortable with the price to construct as submitted. At this time, it is requested to award the bid for construction of the pavilion to Maxim Construction.

Alderman Maserang made a motion to forward to the July Board of Aldermen meeting the request to approve a bid for the Pavilion Construction Project and award to Maxim Construction. The motion was seconded by Alderman Huels.

Mayor Maurath noted there is one (1) tree is to be removed near the pavilion before construction of the new pavilion. City Administrator Nikki Finkbiner noted that once the contract is approved, expenses will be submitted to insurance for review for additional reimbursement.

Upon a vote being taken, it was announced that the motion was passed unanimously by the Committee.

**PUBLIC WORKS/FORESTRY** – *Ald. Wisbrock, Chairman (Bereitschaft, Clauss, Maserang)*

- **Request to renew the existing agreement with Aramark Uniform and Career Apparel, Inc. for an additional one-year term.**

The current four (4) year service contract with Aramark Uniform and Career Apparel, Inc., as approved by Ordinance 3842, is set to expire August 23, 2022. The City has an option to renew the agreement for one (1) additional one (1) year term, which will extend the current costs and services provided by Aramark for another year. The City only pays a lease fee for the services and uniforms provided. At this time, it is requested to renew the contract with Aramark for one additional one (1) year term.

After discussion, Alderman Wisbrock made a motion to forward to the July Board of Aldermen meeting the request to renew the existing agreement with Aramark Uniform and Career Apparel, Inc. for an additional one (1) year term. The motion was seconded by Alderman Clauss.

Mayor Maurath clarified only some employees wear uniforms. City Administrator replied yes, and City is billed only for uniforms provided.

Upon a vote being taken, it was announced that the motion was passed unanimously by the Committee.

**INFORMATION SERVICES** – *Ald. Harrell, Chairman (Bereitschaft, Huels, Maserang)*

- **Request for an agreement with Forte for payment processing.**



Currently the City utilizes the CivicPlus for the City's website and is in the process of launching GovBuilt software for Community Development and CivicRec software for Parks and Recreation.

As of now, the City is unable to accept payments for fees and licenses at City Hall/Community Development (i.e. Permit Fees/Deposits, False Alarm Fees, Liquor License Fees, Solicitor License Fees, etc.) online and if someone wants to make an in person payment, the only credit card reader on the City Hall Campus is at Community Development. Furthermore, if a citizen/patron wants to make a payment over the phone, the information is processed manually by an employee. Credit card fees for the credit card machine at Community Development, offered through the City's bank, are absorbed by the City, and said fees are budgeted at \$600 for 2022.

In regard to Parks and Recreation, all payments (including concession stand sales) are currently processed through Community Pass (online) or via a Stripe Credit Card processor, and the same as the credit card machine at Community Development, all credit card fees are absorbed by the City. The City budgeted \$30,000 for these fees in 2022.

In reviewing the City's existing website platform (CivicPlus) along with the other platforms that will be utilized in the near future (GovBuilt and CivicRec) it was found that the Forte payment processing system integrates with all of the platforms at no cost or a reduced cost to the City, as follows:

CivicPlus (Website) Online and POS Payment – Citizens/patrons will be able to pay for certain licenses and fees (False Alarm Fees, Liquor License Fees, Solicitor License Fees, etc.) online through the City's website or in person at City Hall via a credit card machine (Point of Sale "POS"). The option of "Service Fee" Model through Forte will pass the convenience fee back to the user at 2.75% of the payment amount, with a minimum \$1.95 fee for credit cards or an electronic check fee. Currently, citizens/patrons are unable to make any online payments and therefore must mail a check, come to the City in person, or provide payment info over the phone to be manually processed at Community Development, and as stated above, all credit card fees are currently being absorbed by the City.

GovBuilt (Community Pass) Online and POS Payment – Citizens will be able to pay for all Community Development Permits online through GovBuilt or in person via a point of sale (POS) card reader. This will also be under the "Service Fee" model same as the City Hall system above, so convenience fee will be passed on to the user. Currently the City pays for all credit card fees through the current Commerce Bank card reader (which is budgeted at \$600/year for the department).

CivicRec (Parks and Recreation) Online Payment for Park Rentals – Citizens/patrons will be able to pay for all rentals, including pavilions and ballfields, as well as events through the online portal under the "Service Fee Model", which means the convenience fees will be passed on to the user. The current system used for such through Community Pass/Stripe all credit card fees are paid by the City.

CivicRec (Parks and Recreation) POS Payment for Concession Stands – Citizens/patrons will be able to continue to pay for items at the City's concession stands with credit/debit cards; however, in this case it is suggested that the City select the "Absorbed Model" where the City will continue to absorb the credit card processing costs (as most of the items sold at the concession stand are around \$5 - \$15, any convenience fee would most likely deter sales.) It is noted that the City currently pays this fee through Community Pass/Stripe at a much higher rate than the fee schedule being offered through Forte.

To summarize the above, the only costs of the proposed Forte payment processing system are the fees for credit cards at the concession stand, which are less than the fees that the City is currently paying through Stripe, and the one-time start up purchase of the needed card readers, as follows:

City Hall: \$350 for the VeriFone V400c Terminal (Hybird with Cables) Community Development: \$350 for the VeriFone V400c Terminal (Hybird with Cables) and Park Concession Stands: \$570 for three (3) MagTek eDynamo and Counter-Top Docking Station Bundles.

Based on the above, Staff is requesting that the Board approve the agreement with Forte for payment processing. Said agreement has been reviewed by the City Attorney.

After discussion, Alderman Harrell made a motion to forward to the July Board of Aldermen meeting the request for an agreement with Forte for payment processing as presented. The motion was seconded by Alderman Maserang. Upon a vote being taken, it was announced that the motion was passed unanimously by the Committee.

- **Request for an amendment to the existing contract with SumnerOne, Inc. for copy machines.** Currently the City has an agreement with SumnerOne to lease four (4) copy machines, as approved by Ordinance 3672 and amended by Ordinances 3959 and 4192. The current contract is not set to expire until October 10/14/2022.

One (1) of the four (4) leased copy machines is located at RiverChase and the YMCA would like to lease the existing copier directly from SumnerOne (per the YMCA they also use SumnerOne to lease copy machines). Based on this request, the City will need to amend the existing contract with SumnerOne to remove the RiverChase copy machine from the lease agreement.

City Administrator Nikki Finkbiner shared the remaining copiers under the lease are functioning well, however the copier at the Public Works Department needs to be upgraded. Staff will review and may consider relocating current City Hall copier to Public Works and upgrade City Hall copier.

Alderman Harrell made a motion to forward to the July Board of Aldermen meeting the request for an amendment to the existing contract with SumnerOne, Inc. for copy machines. The motion was seconded by Alderman Huels. Upon a vote being taken, it was announced that the motion was passed unanimously by the Committee.

#### **FINANCE** – *Ald. Cruts, Chairman (Wisbrock, Huels, Jokerst)*

- **March 31, 2022, Monthly Financial Report.** Alderman Cruts summarized the monthly financial report. Alderman Cruts inquired if there were any consideration in changing the monthly report information. There were no requests to change the monthly reports.
- **Discussion regarding amendments to the City’ Financial Policy related to purchases for RiverChase YMCA.** City Administrator Nikki Finkbiner explained that if expense is greater than \$5,000 for capital purchases, the contract currently requires three (3) bids to follow City purchasing and bidding procedure. The YMCA has a national co-op which can help drive a better price due to combine purchasing through their Y purchase “cooperation”. This offers a procurement that has buying power to find the best source of goods and uses the volume of its buys to drive the cost down. Finance has reviewed and Staff is recommending amending the Financial policy to allow for these purchases.

Alderman Cruts made a motion to forward to the July Board of Aldermen meeting the request for amendments to the City’ Financial Policy related to purchases for RiverChase YMCA. The motion was seconded by Alderman Huels. Upon a vote being taken, it was announced that the motion was passed unanimously by the Committee.



**PARKS AND RECREATION** – *Ald. Huels, Liaison*

❖ **Announcements:**

- **Due to a lack of quorum, the July 6, 2022, Parks and Recreation Committee Meeting was cancelled.**

❖ **Other items from the Parks and Recreation Department:**

- **Request to extend the Community Pass software term CapturePoint for another six (6) months.**

Currently the City utilizes Community Pass for the Parks and Recreation software. The contract for this software, provided by E-Websity, Inc. d/b/a CapturePoint, was approved under Ordinance 3670 in 2017. The current annual cost is \$14,700 and as discussed with the Board last month, the term is set to expire on July 31<sup>st</sup>. As this system is more than what will be needed for the remaining Parks and Recreation program and rentals and the needed point of sale (POS) system for the concession stands after the RiverChase management transition to the YMCA on July 1<sup>st</sup>, the Board approved a contract with CivicRec, via Ordinance 4239 in June 2022, for the new Parks and Recreation software.

As stated above, the current contract with CapturePoint is set to expire on July 31<sup>st</sup>, and per CivicRec, the new software will not be ready to “go live” until October or November. Noting that the City will still need a system for park reservations, concession stand sales (POS), ballfield rentals, etc. between August 1<sup>st</sup> and October/November, Staff contacted Capturepoint to see if extending the existing contract for a few more months on a pro-rated basis is an option.

Per CapturePoint, the lowest renewal term they can offer is six (6) months, until the end of January 2023 at a cost of \$7,350 (half the cost of a full twelve (12) month term at \$14,700). It is noted that the City did budget \$15,000 in the Parks and Storm Water for the anticipated one (1) year renewal with CapturePoint in August (as it was unknown if/when the YMCA would assume management of RiverChase). Therefore, cost will be covered under the budget for the extension; however, as the Board is aware, the first term for CivicRec, including one-time start up fees, will be \$16,635 therefore, the budget will need to be increased by \$8,985 at midyear. Please note that starting in 2023, the same line item can be reduced to \$6,300 (from \$15,000) for the new, lower annual fee for CivicRec.

Following discussion, Alderman Huels made a motion to forward to the July Board of Aldermen meeting the request to extend the Community Pass software agreement with CapturePoint for another six (6) months. The motion was seconded by Alderman Clauss. Upon a vote being taken, it was announced that the motion was passed unanimously by the Board of Aldermen.

**HEALTH AND SAFETY** – *Ald. Jokerst, Chairman (Cruts, Wisbrock, Clauss)*

- **Request to renew the existing contract with Waste Connections of Missouri, Inc. for another 2-year term.**

The City’s current contract term with Waste Connections of Missouri, Inc. for waste and recycling services is set to expire on August 31, 2022. At this time, it is requested to exercise the City’s option to renew the existing contract, approved via Ordinance 3928, for second, 2-year term (2022 – 2024). The renewal would increase the monthly household cost from \$8.50/month to \$8.75/month for trash services with the recycling cost remaining the same at \$4.00/ month. The once-a-year bulk pick up will remain at \$1,000.00.

Alderman Maserang inquired if there were concerns of not offering recycling. City Administrator Nikki Finkbinder replied no, prior concerns were from previous vendor and recycling is required by this contract.

Alderman Cruts inquired on waste containers. City Administrator Nikki Finkbinder shared that additional replacement containers were purchased in 2021 and such is an expense to the City.

Alderman Jokerst made a motion to forward to the July Board of Aldermen meeting the request to renew the existing contract with Waste Connections of Missouri, Inc. for another 2-year term. The motion was seconded by Alderman Cruts. Upon a vote being taken, it was announced that the motion was passed unanimously by the Committee.

- **Request to assist in the 2022 Operation Clean Stream Event.**

The Open Space Council has scheduled the annual clean stream this year for Saturday, August 27th and Sunday, August 28th. Once again, they have requested the City's assistance in loading debris pulled from the river into dumpsters. Typically, the City provides two employees along with the backhoe and skid steer to assist with this event.

The City's participation in this event satisfies our requirement for one of the Minimum Control Measures (MCM) of the MS-4 Phase II Co-Permittee annual reporting.

At this time, it is requested that the Board approve two employees and the use of the equipment for the 2022 Operation Clean Stream Event.

Alderman Jokerst made a motion to forward to the July Board of Aldermen meeting the request to assist in the 2022 Operation Clean Stream Event. The motion was seconded by Alderman Wisbrock. Upon a vote being taken, it was announced that the motion was passed unanimously by the Committee.

#### MISCELLANEOUS

- **Request for approval of a Temporary Liquor License for the St. Paul Soccer Tournament.**

St. Paul Athletic Association is requesting a temporary liquor license for the St. Paul's Soccer Tournament to be held at the Fenton City Park August 8<sup>th</sup>-14<sup>th</sup>. The applicant has submitted all needed documents to process the liquor license and meets the qualifications of Section 600.055.

After discussion, Alderman Maserang made a final motion to approve the request for approval of a Temporary Liquor License for the St. Paul Soccer Tournament. The motion was seconded by Alderman Wisbrock. Upon a vote being taken, it was announced that the motion was passed unanimously by the Board of Aldermen.

- **Request for approval of a Liquor License Renewal for Road Ranger.**

Road Ranger of Illinois, LLC, d/b/a Road Ranger #145, 205 North Highway Drive, Fenton, MO 63026 has applied for their liquor license renewal for 2022-2023. The applicant has submitted all needed documents to process the liquor license renewal and meets the qualifications of Section 600.055.

After discussion, Alderman Huels made a final motion to approve Liquor License Renewal for Road Ranger. The motion was seconded by Alderman Jokerst. Upon a vote being taken, it was announced that the motion was passed unanimously by the Board of Aldermen.

- **Request for approval of Amusement License Renewal for Swing-A-Round Fun Town.**

The City Clerk issues the amusement machine licenses, costing \$15 per machine, annually. Section 640.040(E) of the Municipal Code requires that the Board review the renewal licenses issued to an amusement park. Swing-A-Round Fun Town at 335 Skinker, meets this definition and currently has 56 machines. Their site plan is on file with the Community Development Department and allows for up to 102 machines.

After discussion, Alderman Clauss made a final motion to approve the Amusement License Renewal for Swing-A-Round Fun Town. The motion was seconded by Alderman Cruts. Upon a vote being taken, it was announced that the motion was passed unanimously by the Board of Aldermen.

**EXECUTIVE SESSION**

At 8:02 p.m. Alderman Clauss made a motion to enter into Executive Session pursuant to Section 610.021 (1) Legal actions, causes of action or litigation and (3) Hiring, firing, disciplining, or promoting employees. The motion was seconded by Alderman Jokerst.

Upon the roll being called, the Board of Aldermen voted as follows:

Alderman Cruts	<i>Aye</i>	Alderman Clauss	<i>Aye</i>
Alderman Bereitschaft	<i>Aye</i>	Alderman Huels	<i>Aye</i>
Alderman Wisbrock	<i>Aye</i>	Alderman Maserang	<i>Aye</i>
Alderman Harrell	<i>Aye</i>	Alderman Jokerst	<i>Aye</i>

It was announced that the motion was passed unanimously by the Board of Aldermen.

**ADJOURNMENT**

At 8:37 p.m. Mayor Maurath reconvened the meeting at which time, with no other business before the Board, Alderman Wisbrock made a motion to adjourn. The motion was seconded by Alderman Cruts. Upon a vote being taken, it was announced that the motion was passed unanimously by the Board of Aldermen.

Respectfully submitted,

Jane Hungler  
City Clerk  
City of Fenton