

**PUBLIC NOTICE OF BOARD COMMITTEE MEETING**

**CITY OF FENTON  
625 NEW SMIZER MILL ROAD  
THURSDAY, OCTOBER 13, 2022  
7:00 P.M.**

**BOARD OF ALDERMEN COMMITTEE MEETING  
AGENDA ITEMS FOR DISCUSSION**

**These are open committee meetings. The public is invited to attend. An Executive Session may be held upon a vote of the members present to discuss litigation, personnel and/or real estate.**

Notice is hereby given that the City of Fenton will hold a Committee Meeting of the Board of Aldermen on Thursday, October 13, 2022, 7:00 p.m. at Fenton City Hall, 625 New Smizer Mill Road, Fenton, Missouri.

**If you are unable to join the meeting in person:**

**To join the meeting via video/teleconference:**

- (1) Go to Zoom at <https://zoom.us>**
- (2) Select Join a Meeting**
- (3) Enter Meeting ID: 897 9420 2188**
- (4) Enter Password: 290735**

**To join the meeting by phone call (audio):**

- (1) Call 1-312-626-6799**
- (2) When prompted, enter the Meeting ID and Password provided above.**

<u>ATTENDANCE:</u>	Present	Absent		Present	Absent
Ralph Cruts	( )	( )	Chris Clauss	( )	( )
Terry Bereitschaft	( )	( )	Robin Huels	( )	( )
Brian Wisbrock	( )	( )	Scott Maserang	( )	( )
Ron Harrell	( )	( )	Susan Jokerst	( )	( )

**Mayor Joe Maurath**

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**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**MAYOR'S COMMENTS**

## **PUBLIC COMMENTS**

### **POLICE/MUNICIPAL COURTS** - Ald. Clauss, Chairman (Cruts, Harrell, Jokerst)

*No items for discussion.*

### **PERSONNEL** – Ald. Wisbrock, Chairman (Cruts, Huels, Jokerst)

*No items for discussion.*

### **COMMUNITY DEVELOPMENT AND AFFAIRS** – Ald. Bereitschaft (Harrell, Clauss, Maserang)

- **Discussion regarding Business Licenses – See 10/7/2022 memo from Nikki Finkbiner.**  
*Motion required.*
- **Discussion regarding Proposition U (Use Tax).**

### **CAPITAL IMPROVEMENTS** – Ald. Maserang, Chairman (Bereitschaft, Harrell, Huels)

- **Request to purchase a flail mower – See 10/5/2022 memo from Dan Howard.**  
*Motion required.*
- **Request to purchase two Exmark 144” Zero Turn Mowers – See 10/5/2022 memo from Dan Howard.**  
*Motion required.*

### **PUBLIC WORKS/FORESTRY** – Ald. Wisbrock, Chairman (Bereitschaft, Clauss, Maserang)

- **Request to extend the existing contract with Top Care for Mowing Services – See 10/6/2022 memo from Dan Howard.**  
*Motion required.*
- **Request to amend the contract with FireTech, LLC for annual maintenance and on-call maintenance/repair services for the City’s sprinkler system by removing the RiverChase system – See 10/3/2022 memo from Nikki Finkbiner.**  
*Motion required.*

### **INFORMATION SERVICES** – Ald. Harrell, Chairman (Bereitschaft, Huels, Maserang)

- **Request to switch the City’s cellular service provider – See 10/6/2022 memo from Nikki Finkbiner.**  
*Motion required.*

### **FINANCE** – Ald. Cruts, Chairman (Wisbrock, Huels, Jokerst)

- **August 31, 2022, Monthly Financial Report – See 10/13/2022 memo from Tammy Alsop.**
- **Request for a City Credit Card for the Recreation Supervisor – See 10/3/2022 memo from Tammy Alsop.**  
*Motion required.*

## **PARKS & RECREATION COMMITTEE MEETING OCTOBER 3, 2022 – UPDATE/DISCUSSION**

*Ald. Huels, Liaison*

All recommendations from the Parks and Recreation Committee will be forwarded to the next Board Meeting for approval, unless otherwise noted.

- **Announcements from the Parks and Recreation Committee Meeting:**
  - Audrey Wattler, Ward 3, was administered the oath of office to serve on the Parks and Recreation Committee, term ending January 2024.
  - A Certificate of Appreciation was presented to Deb Rogers for her service on the Parks and Recreation Committee, February 2020 – October 2022.
  - Lynn Hughes was elected to the vacant Secretary position.
  - The Parks and Recreation Committee approved utilizing a revised Park Report Form for a trial period.
  - The following items were continued the next Parks and Recreation Committee Meeting:
    - Discussion regarding the proposed Farmers Market Operational Policies and Guidelines and the 2023 Farmers Market season.
    - Consideration of an Eagle Scout request to host a 5k run/walk in Fenton City Park.
- **The Parks and Recreation Committee recommended the following:**
  - Approval of a request by George Scott to mow the old fields in Fabick Nature Preserve in March of 2023.
  - Approval of a request by Scott George for the City to purchase seeds for volunteers to plant in City Parks, at a cost not to exceed \$1,000.
  - Approval of proposed Capital Projects Plan to be included in the 2023 Budget.
  - Approval of a liability waiver to allow for organized volunteer projects in the parks and to provide funding under the budget for volunteer projects.
- **Other items from the Parks and Recreation:**
  - Consideration of a deferred revenue payment to the YMCA for annual memberships – See 10/3/2022 memo from Jane Hungler.  
*Motion required.*
  - Consideration of proposed recreational programs for 2023 – See 10/3/2022 memo from Chris Sartorius.  
*Motion required.*
  - Request for an agreement with Scott Gallagher for a 2023 Soccer Program – See 10/3/2022 memo from Chris Sartorius.  
*Motion required.*
  - Consideration of amendment to Chapter 130, Parks and Recreation Committee, of the Municipal Code – See 10/6/2022 memo from Nikki Finkbiner.  
*Motion required.*

**PLANNING & ZONING COMMISSION MEETING OCTOBER 4, 2022 – UPDATE/DISCUSSION**

*Ald. Harrell, Liaison*

All recommendations from the Planning and Zoning Commission will be forwarded to the next Board Meeting for a Public Hearing and consideration, unless otherwise noted.

- **Announcement from the Planning and Zoning Commission Meeting:**
  - Planning and Zoning Commission Chairperson called a Workshop Session to discuss proposed amendments to the City’s Comprehensive Development Plan at City Hall in advance of the Commission meeting on November 1<sup>st</sup> at 6:00 p.m.
- **The Planning and Zoning Commission recommended the following:**
  - Approval, with conditions, of CASE 2022-SPR-05: A Petition by Chuck It In Storage for Site Plan Review of a new Self-Storage Facility. The parcels are

addressed as 747 Gravois Road, zoned “C-1” Commercial District and 743 Gravois Road, zoned St. Louis County Zone District “R-3.”

- Approval, with conditions, of CASE 2022-SP-04: A Petition by Brittany Lach, on behalf of Amazon, for a Sign Plan for proposed signage at 655 Assembly Parkway. The property is zoned “PID” Planned Industrial Development.
- Approval of CASE 2022-TXT-04: Consideration of amendments to Chapter 430, Article II of the Zoning Code related to Driveways.
- Other items from the Community Development Department:  
*None*

**HEALTH AND SAFETY** – Ald. Jokerst, Chairman (Cruts, Wisbrock, Clauss)

- Request to amend the contract with Barcom Security for Security/Fire Alarm Monitoring, Maintenance, and Repair Services by removing services at RiverChase Y – See 10/3/2022 memo from Nikki Finkbiner.
- Discussion regarding the U.S. Army Corp of Engineer’s Yarnell Creek Flood Risk Study – Mayor Maurath.

**MISCELLANEOUS**

- Discussion regarding a letter to State representatives regarding home businesses (HB 1662) – See 10/6/2022 memo from Nikki Finkbiner.  
*Motion required.*
- Consideration of John Fabick Award Nominations.  
*Motion required.*
- Request to surplus furniture at RiverChase – See 9/27/2022 memo from Nikki Finkbiner.  
*Motion required.*
- Consideration of a request from St. Paul Catholic School for a walk-a-thon on October 31, 2022 – See 10/6/2022 memo from Jane Hungler.  
*Motion required.*

**EXECUTIVE SESSION**

Roll call vote to close the meeting pursuant to Section 610.021: (1) Legal actions, causes of action or litigation... (2) Leasing, purchase, or sale of real estate... (3) Hiring, firing, disciplining, or promoting employees... and (13) Individually identifiable personnel records, performance ratings or records pertaining to employees and or applicants for employment...

**ADJOURNMENT**

**THIS AGENDA WAS POSTED FRIDAY, OCTOBER 7, 2022  
AT FENTON CITY HALL.  
FOR A COPY, CONTACT THE  
CITY CLERK’S OFFICE.**

**PERSONS REQUIRING AN ACCOMMODATION TO ATTEND AND PARTICIPATE IN THE MEETING SHOULD CONTACT THE CITY CLERK’S OFFICE AT 636-343-2080 OR TDD 1-800-735-2966 AT LEAST TWO WORKING DAYS PRIOR TO THE MEETING.**