

PUBLIC NOTICE OF BOARD COMMITTEE MEETING

**CITY OF FENTON
625 NEW SMIZER MILL ROAD
THURSDAY, AUGUST 11, 2022
7:00 P.M.**

**BOARD OF ALDERMEN COMMITTEE MEETING
AGENDA ITEMS FOR DISCUSSION**

These are open committee meetings. The public is invited to attend. An Executive Session may be held upon a vote of the members present to discuss litigation, personnel and/or real estate.

Notice is hereby given that the City of Fenton will hold a Committee Meeting of the Board of Aldermen on Thursday, August 11, 2022, 7:00 p.m. at Fenton City Hall, 625 New Smizer Mill Road, Fenton, Missouri.

If you are unable to join the meeting in person:

To join the meeting via video/teleconference:

- (1) Go to Zoom at <https://zoom.us>**
- (2) Select Join a Meeting**
- (3) Enter Meeting ID: 836 3960 0873**
- (4) Enter Password: 343058**

To join the meeting by phone call (audio):

- (1) Call 1-312-626-6799**
- (2) When prompted, enter the Meeting ID and Password provided above.**

<u>ATTENDANCE:</u>	Present	Absent		Present	Absent
Ralph Cruts	()	()	Chris Clauss	()	()
Terry Bereitschaft	()	()	Robin Huels	()	()
Brian Wisbrock	()	()	Scott Maserang	()	()
Ron Harrell	()	()	Susan Jokerst	()	()

Mayor Joe Maurath

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

MAYOR'S COMMENTS

PUBLIC COMMENTS

POLICE/MUNICIPAL COURTS - *Ald. Clauss, Chairman (Cruts, Harrell, Jokerst)*

- **Discussion regarding Active Shooter Training – Captain Lawson.**

PERSONNEL – *Ald. Wisbrock, Chairman (Cruts, Huels, Jokerst)*

- **Consideration of amendments to the City’s Personnel Manual – See 7/20/2022 memo from Jane Hungler.**
Motion required.
- **Discussion regarding 2023 employee salaries – Alderman Wisbrock**

COMMUNITY DEVELOPMENT AND AFFAIRS – *Ald. Bereitschaft (Harrell, Clauss, Maserang)*

- **Discussion regarding Business Licenses – See 8/4/2022 memo from Nikki Finkbiner.**
Motion required.
- **Discussion regarding a request by the Sovereign State of SHRIKAILASA for a Bilateral Agreement with the City of Fenton – Mayor Maurath.**
Motion required.
- **Discussion regarding the 2022 Annual Lighting Ceremony – See 8/2/2022 memo from Jill Adkisson.**
Motion required.

CAPITAL IMPROVEMENTS – *Ald. Maserang, Chairman (Bereitschaft, Harrell, Huels)*

- **Presentation and request by the YMCA to amend the City’s Capital Improvement Plan for improvements at the RiverChase YMCA facility.**
Motion required.

PUBLIC WORKS/FORESTRY – *Ald. Wisbrock, Chairman (Bereitschaft, Clauss, Maserang)*

- **Request for Tree Removal Services – See 8/4/2022 memo from Dan Howard.**
Motion required.

INFORMATION SERVICES – *Ald. Harrell, Chairman (Bereitschaft, Huels, Maserang)*

- **Request to amend and extend the existing contract with SumnerOne, Inc. for copy machines – See 8/5/2022 memo from Nikki Finkbiner.**
Motion required.

FINANCE – *Ald. Cruts, Chairman (Wisbrock, Huels, Jokerst)*

- **April 30, 2022, Monthly Financial Report – See 8/11/2022 memo from Tammy Alsop.**
- **May 31, 2022, Monthly Financial Report – See 8/11/2022 memo from Tammy Alsop.**
- **June 30, 2022, Monthly Financial Report – See 8/11/2022 memo from Tammy Alsop.**

PARKS & RECREATION COMMITTEE MEETING AUGUST 1, 2022 – UPDATE/ DISCUSSION

Ald. Huels, Liaison

All recommendations from the Parks and Recreation Committee will be forwarded to the next Board Meeting for approval, unless otherwise noted.

- **Announcements from the Parks and Recreation Committee Meeting:**
 - Sonia Palmisano, Ward 4, was administered the oath of office to serve on the Parks and Recreation Committee, term ending January 2024.
 - A Certificate of Appreciation was presented to Eric Robeck for his service on the Parks and Recreation Committee, February 2020 – March 2022.
 - Mary Heinemann was elected to the vacant Vice-Chairperson position.
 - The Parks and Recreation Committee amended the list of parks for reports by deleting RiverChase and combining Riverside Park and Westside Park to create 8 parks for the 8 members, and each member selected a park.
 - Due to the Labor Day holiday, the next Parks and Recreation Meeting will be held on Wednesday, September 7th.
 - The following items were continued to the next Parks and Recreation Committee Meeting:
 - Discussion regarding the locations for the three benches donated by Winter Brothers Charitable Foundation, to allow the Committee to research locations.
 - Discussion regarding the proposed Farmers Market Operational Policies and Guidelines and the 2023 Farmers Market season to allow staff to explore changes to the day/time, location of the Farmers Market and food truck options.
 - Discussion regarding the programs and events in the parks for 2023 to allow staff to provide a budget for consideration.
- **The Parks and Recreation Committee recommended the following:**
 - Approval of additional 2022 park events for a Movie Night in Park in October and a 5K Turkey Trot in November.
 - Approval of 1) implementing a rental fee for the Main Pavilion in Fenton City Park 2) increasing rental fees on all pavilions 3) imposing a security deposit for all pavilions, except “resident only” pavilions in Westpark Park and Valiant Park 4) charging the same (“flat fee”) security deposit for all (applicable) pavilions, and 5) increasing rental fees based on the size and amenities of the pavilion. These changes would begin in 2023.
 - Approval of proposed policies for city parks, athletic fields, and pavilions, with amendments.
- **Other items from the Parks and Recreation Department:**
 - Request to surplus gymnastic equipment formerly used at RiverChase – See 8/4/2022 memo from Nikki Finkbiner.
Motion required.
 - Discussion regarding the City of Fenton Swim Team – See 8/4/2022 memo from Nikki Finkbiner.
Motion required.
 - Consideration of amendments to Chapter 220, Public Parks, of the Municipal Code – See 8/4/2022 memo from Nikki Finkbiner.
Motion required.

PLANNING & ZONING COMMISSION MEETING AUGUST 3, 2022 – UPDATE/DISCUSSION

Ald. Harrell, Liaison

All recommendations from the Planning and Zoning Commission will be forwarded to the next Board Meeting for a Public Hearing and consideration, unless otherwise noted.

- **Announcements from the Planning and Zoning Commission Meeting:**

- **CASE 2022-SUP-09: A Petition by Carrot Investors, LLC for a Special Use Permit to operate a Used Automotive Sales Dealership at 515 Gravois Road was withdrawn by the Petitioner.**
- **The Planning and Zoning Commission will hold their annual training in advance of the September 6th meeting at 6:00 p.m.**
- **The Planning and Zoning Commission recommended the following:**
 - **Approval, with conditions, of CASE 2022-SP-03: A Petition by Chris Smith of Dale Sign Service on behalf of Chase Bank for a Sign Plan for proposed signage at 190 Gravois Bluffs Circle. The property is zoned “C-1” Commercial District.**
 - **Approval, with conditions, of CASE 2022-SUP-10: A Petition by Dr. Jeffrey Becker of Regenerative Wellness Center, LLC for a Special Use Permit to operate a Medical Office (men’s health and wellness) at 794 Gravois Bluffs Boulevard, Suite B. The property is zoned “C-1” Commercial District.**
 - **Approval, with conditions, of CASE 2022-SUP-11: A Petition by Miranda Cardinali of Osage Valley Counseling, LLC for a Special Use Permit operate a Medical Office (counseling) at 320 Gravois Road, Suite 210. The property is zoned “OT-2” Olde Towne District.**
 - **Approval of CASE 2022-TXT-02: Consideration of amendments to Chapter 405 Addendum A: Fee Schedule of the Zoning Code related to application fees.**
- **Other items from the Community Development Department:**
None.

HEALTH AND SAFETY – *Ald. Jokerst, Chairman (Cruts, Wisbrock, Clauss)*

- **Discussion regarding residential re-occupancy inspections – See 8/4/2022 memo from Nikki Finkbiner.**
Motion required.

MISCELLANEOUS

- **Request for approval of a Liquor License for Hut Missouri LLC d/b/a Pizza Hut – See 8/3/2022 memo from Jane Hungler.**
Motion required.
- **Discussion regarding the 2022-2023 Holiday Meeting Schedule – See 8/5/2022 memo from Jane Hungler.**
Motion required.
- **Readoption of the City’s procedure to disclose potential conflicts of interests and substantial interests for certain City Officials – See 8/4/2022 memo from Nikki Finkbiner.**
Motion required.
- **Consideration of an upgrade to the City’s postage machine – See 8/4/2022 memo from Jill Adkisson.**
Motion required.
- **Discussion regarding street trees – See 8/5/2022 memo from Nikki Finkbiner.**
Motion required.

EXECUTIVE SESSION

Roll call vote to close the meeting pursuant to Section 610.021: (1) Legal actions, causes of action or litigation... (2) Leasing, purchase, or sale of real estate... (3) Hiring, firing, disciplining, or

promoting employees... and (13) Individually identifiable personnel records, performance ratings or records pertaining to employees and or applicants for employment...

ADJOURNMENT

**THIS AGENDA WAS POSTED FRIDAY, AUGUST 5, 2022
AT FENTON CITY HALL.
FOR A COPY, CONTACT THE
CITY CLERK'S OFFICE.**

PERSONS REQUIRING AN ACCOMMODATION TO ATTEND AND PARTICIPATE IN THE MEETING SHOULD CONTACT THE CITY CLERK'S OFFICE AT 636-343-2080 OR TDD 1-800-735-2966 AT LEAST TWO WORKING DAYS PRIOR TO THE MEETING.