

PUBLIC NOTICE OF BOARD COMMITTEE MEETING

**CITY OF FENTON
625 NEW SMIZER MILL ROAD
THURSDAY, JANUARY 13, 2022
7:00 P.M. VIA VIDEO/TELECONFERENCE
BOARD OF ALDERMEN COMMITTEE MEETING
AMENDED AGENDA ITEMS FOR DISCUSSION**

These are open committee meetings. The public is invited to attend. An Executive Session may be held upon a vote of the members present to discuss litigation, personnel and/or real estate.

Notice is hereby given that the City of Fenton will hold a Committee Meeting of the Board of Aldermen on Thursday, January 13, 2022, 7:00 p.m. at Fenton City Hall, 625 New Smizer Mill Road, Fenton, Missouri via video/teleconference.

In light of the current public health crisis, including specifically the high community transmission in St. Louis County, and related CDC health guidelines, the Board recognizes that it would be dangerous and impractical to have public indoor group gatherings and recognizes that some members of the public may not feel comfortable attending such in-person meetings. The Board also recognizes the need for the public's business to be attended to in order to protect the public health, safety, and welfare. To balance both, and in accordance with Sec. 610.020, RSMo. and R-20-01, this meeting will not be open to in-person public attendance but rather accessible by the public in real time ONLY by a video/teleconference call via "Zoom", instruction to join below.

To join the meeting via video/teleconference:

- (1) Go to Zoom at <https://zoom.us>**
- (2) Select Join a Meeting**
- (3) Enter Meeting ID: 821 0719 3890**
- (4) Enter Password: 022858**

To join the meeting by phone call (audio):

- (1) Call 1-312-626-6799**
- (2) When prompted, enter the Meeting ID and Password provided above.**

Instructions for providing public comments: Persons interested in making their views known on any matter will be able to speak during the video/teleconference meeting under "Public Comments." In addition, anyone may send an email with their comments to the City Clerk at jhungler@fentonmo.org by no later than Wednesday, January 12, 2022, by 4:30 p.m. All comments received by email will be entered into the public record and publicly read as time allows. All emailed comments will also be distributed to the entire Board at or before the meeting. Thank you for your understanding and patience as we all try to get through these unprecedented times.

<u>ATTENDANCE:</u>	Present	Absent		Present	Absent
Ralph Cruts	()	()	Chris Clauss	()	()
Kevin E. Yarbrough	()	()	Robin Huels	()	()
Brian Wisbrock	()	()	Tom Heard	()	()
Joe Maurath	()	()	Susan Jokerst	()	()
Mayor Bob Brass					

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

MAYOR'S COMMENTS

PUBLIC COMMENTS

POLICE/MUNICIPAL COURTS – Ald. Cruts, Chairman (Wisbrock, Clauss, Jokerst)

- Consideration of adopting regulations related to vehicle tampering and vehicle prowling – See 1/6/2022 memo from Nikki Finkbiner.

PERSONNEL – Ald. Maurath, Chairman (Cruts, Huels, Jokerst)

- Presentation by LAGERS representative regarding the LAGERS retirement plan.
- Consideration of a new job description for a Recreation Association V - Swim Instructor – See 1/6/2022 memo from Jane Hungler.

Motion required.

COMMUNITY DEVELOPMENT AND AFFAIRS – Ald. Clauss, Chairman (Yarbrough, Maurath, Heard)

- Discussion regarding regulations for Commercial Vehicles – Alderman Wisbrock.

CAPITAL IMPROVEMENTS – Ald. Huels, Chairman (Cruts, Maurath, Heard)

- No items for discussion.

PUBLIC WORKS/FORESTRY – Ald. Wisbrock, Chairman (Yarbrough, Clauss, Jokerst)

- Request to seek options regarding the City's Boom Mower – See 1/6/2022 memo from Dan Howard.

Motion required.

- Request to seek bids for grass cutting services for certain parcels – See 1/5/2022 memo from Dan Howard.

Motion required.

- **Request to renew an agreement with SC Engineering, LLC d/b/a Cochran for on-call, as needed engineering services for another one-year term – See 1/7/2022 memo from Nikki Finkbiner.**

Motion required.

- **Request to renew an agreement with Fire Tech, LLC for annual maintenance and on-call maintenance and repair services for the City’s sprinkler systems for another one-year term – See 1/7/2022 memo from Nikki Finkbiner.**

Motion required.

INFORMATION SERVICES – *Ald. Heard, Chairman (Yarbrough, Wisbrock, Huels)*

- **Consideration of a proposals for cyber security services – See 1/6/2022 memo from Nikki Finkbiner.**

Motion required.

- **Request to purchase GovBuilt software for Community Development – See 1/6/2022 memo from Amy Starck.**

Motion required.

- **Consideration of a quote for new security cameras at RiverChase – See 1/8/2022 memo from Nikki Finkbiner.**

Motion required.

- **Discussion and update regarding the request for proposals for Lease/Purchase of Copy Machines – Nikki Finkbiner.**

FINANCE – *Ald. Heard, Chairman (Cruts, Maurath, Huels)*

- **Monthly Financial Report for November 30, 2021 – See 1/13/2022 memo from Tammy Alsop.**

PARKS & RECREATION COMMITTEE MEETING JANUARY 10, 2022 – UPDATE/DISCUSSION

Ald. Huels, Liaison

All recommendations from the Parks and Recreation Committee will be forwarded to the next Board Meeting for approval unless otherwise noted.

- **Announcements from the Parks and Recreation Committee Meeting:**
 - **The following items were continued to the next Parks and Recreation Committee Meeting:**
 - **Discussion regarding possible uses and a name for City owned park parcels located at 725 New Smizer Mill Road and 905 Gregory Lane.**
 - **Discussion regarding restroom options at Fabick Nature Preserve.**
 - **Discussion regarding plantings around Westside Park and review/findings by the Missouri Department of Conservation.**
 - **The February 7, 2022, Parks and Recreation Committee Meeting will begin at 6:00 p.m. to allow additional time for annual training with the City Attorney.**

- **Other items from the Parks and Recreation Department:**
 - **Consideration of a Parks Master Plan – See 1/6/2021 memo from Nikki Finkbiner.**
Motion required.
 - **Request to reduce required Liability Insurance for ballfield rentals – See 1/6/2022 memo from Dan Howard.**
Motion required.

PLANNING & ZONING COMMISSION MEETING JANUARY 4, 2022 – UPDATE/DISCUSSION

Ald. Maurath, Liaison

All recommendations from the Planning and Zoning Commission will be forwarded to the next Board Meeting for approval unless otherwise noted.

- **The Planning and Zoning Commission recommended the following:**
 - **Approval, with conditions, of CASE 2022-SP-01: A Petition by Warren Sign Company on behalf of Grey Eagle Distributors for Sign Plan Review of proposed signage at 801 Assembly Parkway. The property is zoned “PID” Planned Industrial Development.**
 - **Approval, with conditions, of CASE 2022-SUB-01: A Petition by Fenton Land Investors to subdivide an existing 20.401-acre parcel of land being part of the Boundary Adjustment Plat of Andrew Murphy Estate and a Boundary Adjustment for existing Lot E of Fenton Logistics Park Plat Four in order to create three (3) lots. The properties are addressed as 650 Assembly Parkway and 2045 Fenton Logistics Park Boulevard and are zoned “PID” Planned Industrial Development.**

HEALTH/SAFETY – *Ald. Jokerst, Chairman (Yarbrough, Wisbrock, Clauss)*

- **Request to apply for the 2022 Managed Deer Hunt through the Missouri Department of Conservation (MDC) – See 1/6/2022 memo from Nikki Finkbiner.**
Motion required.
- **Update regarding the St. Louis County Floodplain Mapping Project – See 1/5/2022 memo from Dan Howard.**
Motion required.

MISCELLANEOUS

- **Consideration of a Memorandum of Understanding (MOU) with the Gravois Bluffs Transportation Development District – See 1/7/2022 memo from Nikki Finkbiner.**
- **Consideration of requests for new Liquor Licenses – See 1/6/2022 memo from Jane Hunger.**
Motion required.
- **Request to renew an agreement with Cardinal Vending, Inc. for Vending Machine Services for another one-year term – See 1/6/2022 memo from Nikki Finkbiner.**
Motion required.
- **Entry level pay ranges within Public Works – Mayor Brasses**
- **Discussion regarding employee paid time off (PTO) – Mayor Brasses**

EXECUTIVE SESSION

Roll call vote to close the meeting pursuant to Section 610.021: (1) Legal actions, causes of action or litigation... (2) Leasing, purchase, or sale of real estate... and (3) Hiring, firing, disciplining, or promoting employees...

ADJOURNMENT

**THIS AGENDA WAS POSTED FRIDAY, JANUARY 7, 2022
AND REPOSTED ON TUESDAY, JANUARY 11, 2022
AT FENTON CITY HALL.
FOR A COPY, CONTACT THE
CITY CLERK'S OFFICE.**

**PERSONS REQUIRING AN ACCOMMODATION TO ATTEND AND PARTICIPATE IN THE
MEETING SHOULD CONTACT THE CITY CLERK'S OFFICE AT 636-343-2080 OR TDD
1-800-735-2966 AT LEAST TWO WORKING DAYS PRIOR TO THE MEETING.**