

PUBLIC NOTICE

**CITY OF FENTON
625 NEW SMIZER MILL ROAD**

The Mayor and Board of Aldermen welcome you and are pleased that your interest in the City of Fenton and its government brings you to this meeting.

AGENDA

**BOARD OF ALDERMEN MEETING
VIA VIDEO/TELECONFERENCE
THURSDAY, FEBRUARY 25, 2021
7:00 P.M.**

Notice is hereby given that the City of Fenton will hold a Board of Aldermen Meeting on Thursday, February 25, 2021, 7:00 p.m. at Fenton City Hall, 625 New Smizer Mill Road, Fenton, Missouri via video/teleconference.

In light of the current public health crisis and related emergency declarations, the Board recognizes that it would be dangerous and impractical, if not impossible, for its meeting to be physically accessible to the public in accordance with the County's current Social Distancing requirements. The Board also recognizes the need for the public's business to be attended to in order to protect the public health, safety, and welfare. To balance both, and in accordance with Sec. 610.020, RSMo. and R-20-01, this meeting will not be open to in-person public attendance but rather accessible by the public in real time ONLY by a video/teleconference call via "Zoom", instruction to join below.

To join the meeting via website:

- (1) Go to Zoom at <https://zoom.us>
- (2) Select Join a Meeting
- (3) **Enter Meeting ID: 832 2612 8697**
- (4) **Enter Password: 891764**

To join the meeting by phone call (audio):

- (1) Call 1-312-626-6799
- (2) When prompted, enter the **Meeting ID** and **Password** provided above.

Instructions for providing public comments: Persons interested in making their views known on any matter will be able to speak during the video/teleconference meeting under "Public Comments." In addition, anyone may send an email with their comments to the City Clerk at jhungler@fentonmo.org by no later than Wednesday, February 24, 2021 by 4:30 p.m. All comments received by email will be entered into the public record and publicly read as time allows. All emailed comments will also be distributed to the entire Board at or before the meeting. Thank you for your understanding and patience as we all try to get through these unprecedented times.

**CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL**

I. MAYOR'S COMMENTS

II. APPROVAL OF MINUTES: Reading of the minutes is waived since copies were given to Board members in advance of the meeting and made available to the general public.

01 28 21 Board of Aldermen Meeting

Motion required to approve.

02 04 21 Special Meeting of the Board of Aldermen

Motion required to approve.

02 04 21 Board of Aldermen Committee Meeting

Motion required to approve.

02 11 21 Board of Aldermen Committee Meeting

Motion required to approve.

02 18 21 Special Meeting of the Board of Aldermen

Motion required to approve.

III. APPROVAL OF WARRANTS: The term warrant is used in State Statutes and, by definition, means invoices or bills submitted for payment of goods or services from external sources.

Motion required to approve.

IV. PUBLIC COMMENTS

V. PLANNING AND ZONING COMMISSION REPORT – Ald. Maurath, Liaison

❖ Announcement from the Planning and Zoning Commission Meeting:

- **The Planning and Zoning Commission continued to the April Planning and Zoning Commission Meeting CASE 2021-SUP-01: A Petition by STL Automotive Group for a Special Use Permit to operate a Used Automotive Sales establishment and Automotive Service Store at 49 Gravois Road. The property is zoned “OT-1” Olde Towne District.**

❖ The Planning and Zoning Commission recommended the following:

- **Approval, with conditions, of CASE 2021-SPR-01: A Petition by Tom Madden and Sons Construction on behalf of Fabick for Site Plan Review of a proposed Accessory Structure (storage building) at 211 Fabricator Drive. The property is addressed as 1 Fabick Drive and is zoned “BP-2” Business Park District.**

Motion required to approve.

- **Ord. amending Chapter 488, Outdoor Dining, of the Zoning Code to adopt regulations for temporary expanded outdoor dining during certain public health orders.**

This will be considered under “New Bills”.

❖ Other Items from the Community Development Department.

- **Ord. amending Section 500.150 of the Municipal Code to amend regulations for temporary storage containers and adopt regulations for temporary offices facilities.**

This will be considered under “New Bills”.

- **Ord. authorizing a change order to the contract with General Code, LLC for one-time codification services for the Fenton Municipal Code to authorize reorganization of the City’s Zoning Code.**

This will be considered under “New Bills”.

VI. PARK & RECREATION COMMITTEE REPORT – Ald. Huels, Liaison

❖ **Announcement from the Park and Recreation Committee Meeting:**

- **The Park and Recreation Committee continued the discussion regarding the Fabick Lake shed.**
- **The Park and Recreation Committee will have their annual training during the next Park and Recreation Committee Meeting on March 1st at 6:30 p.m.**

❖ **The Park and Recreation Committee recommended the following:**

- **Ord. authorizing the Mayor to execute an agreement with Cardinal Vending, Inc. for vending machine services.**

This will be considered under “New Bills”.

❖ **Other Items from the Parks and Recreation Department.**

- **Approval to utilize the Public Work’s Engineering Services to design the new pavilion located at 995 Larkin Williams Road, as discussed at the February 11th Committee Meeting.**

Motion required to approve.

VII. MAYOR’S REPORT:

❖ **Presentation of Proclamation proclaiming February 22, 2021 “Supermarket Employee Day”.**

❖ **Ord. authorizing the Mayor to execute an agreement with N.B. West Contracting Company for the Fenton Sports Complex Parking Lot Reconstruction.**

This will be considered under “New Bills”.

❖ **Mayor’s appointment to the Board of Adjustment, Ward 1, term ending May 2025.**

Motion required to approve.

❖ **Mayor’s appointment to the Park and Recreation Committee, Ward 1, term ending January 2023.**

Motion required to approve

❖ **Mayor’s appointment to the Park and Recreation Committee, Ward 2, term ending January 2022.**

Motion required to approve.

VIII. CITY CLERK’S REPORT:

❖ **Nothing to report.**

IX. REPORTS FROM STANDING COMMITTEES:

❖ **POLICE/MUNICIPAL COURTS – Ald. Cruts, Chairman (Wisbrock, Clauss, Heard)**

- **Monthly Report – Captain Kevin Lawson.**
- **Municipal Court Statistics for January 2021.**

❖ **PERSONNEL – Ald. Maurath, Chairman (Cruts, Huels, Heard)**

- **Monthly Update.**

- **Approval of a request to create a new Athletic Field Maintenance Worker position and job description for the same in the Parks and Recreation Department.**

Motion required to approve.

- **Ord. repealing Ordinance No. 4085 and enacting a revised City of Fenton Personnel Manual.**

This will be considered under “New Bills”.

❖ **COMMUNITY AFFAIRS** – Ald. Sobey, Chairman (Maurath, Huels, Jokerst)

- **Monthly Update.**
- **Approval to provide the City’s volunteer members a \$75 gift certificate to a restaurant of their choice in the City of Fenton in lieu of holding the Annual (2020) Appreciation Dinner, as discussed at the February 4th Committee Meeting.**

Motion required to approve.

❖ **CAPITAL IMPROVEMENTS** – Ald. Huels, Chairman (Cruts, Maurath, Heard)

- **Approval of an amended Long-Range Capital Plan (2021-2025), as presented at the February 4th Committee Meeting.**

Motion required to approve.

- **Ord. approving a Surface Transportation Program (STP) – Urban Program agreement between the City of Fenton, Missouri and the Missouri Highways and Transportation Commission for S. Old Highway 141 improvements and granting further authority.**

This will be considered under “New Bills”.

❖ **PUBLIC WORKS/FORESTRY** – Ald. Wisbrock, Chairman (Sobey, Clauss, Jokerst)

- **Monthly Update.**
- **Ord. approving a contract between the City of Fenton, Missouri and SC Engineering, LLC d/b/a Cochran for on-call, as-needed engineering services.**

This will be considered under “New Bills”.

❖ **INFORMATION SERVICES** – Ald. Sobey, Chairman (Wisbrock, Clauss, Jokerst)

- **Monthly Update.**

❖ **FINANCE** – Ald. Heard, Chairman (Cruts, Maurath, Huels)

- **Ord. amending the Fiscal Year 2021 Budget.**

This will be considered under “New Bills”.

- **Ord. establishing the year 2021 municipal tax rate for general revenue purposes in the City of Fenton, Missouri at no cents for each one hundred dollars of the valuation for all real and personal property.**

This will be considered under “New Bills”.

- **Approval of a request to increase the credit card limit for the City Administrator from \$2,500 to \$5,000, as discussed at the February 11th Committee Meeting.**

Motion required to approve.

❖ **HEALTH/SAFETY** – Ald. Jokerst, Chairman (Sobey, Wisbrock, Clauss)

- **Monthly Update.**

- **Ord. authorizing the Mayor to execute an agreement with Fire Tech, LLC for annual maintenance and on-call maintenance and repair services for the City's sprinkler systems.**

This will be considered under "New Bills".

X. CONSIDERATION OF PENDING BILLS: Copies of these Bills have been made available to the public in advance of this meeting.

None.

XI. CONSIDERATION OF NEW BILLS: Copies of these Bills have been made available to the public in advance of this meeting.

Bill 21-03 Ord. amending Chapter 488, Outdoor Dining, of the Zoning Code to adopt regulations for temporary expanded outdoor dining during certain public health orders.

Sponsor: Maurath

Bill 21-04 Ord. amending Section 500.150 of the Municipal Code to amend regulations for temporary storage containers and adopt regulations for temporary offices facilities.

Sponsor: Maurath

Bill 21-05 Ord. authorizing a change order to the contract with General Code, LLC for one-time codification services for the Fenton Municipal Code to authorize reorganization of the City's Zoning Code.

Sponsor: Maurath

Bill 21-06 Ord. authorizing the Mayor to execute an agreement with Cardinal Vending, Inc. for vending machine services.

Sponsor: Huels

Bill 21-07 Ord. authorizing the Mayor to execute an agreement with N.B. West Contracting Company for the Fenton Sports Complex Parking Lot Reconstruction.

Sponsor: Clauss

Bill 21-08 Ord. repealing Ordinance No. 4085 and enacting a revised City of Fenton Personnel Manual.

Sponsor: Maurath

Bill 21-09 Ord. approving a Surface Transportation Program (STP) – Urban Program agreement between the City of Fenton, Missouri and the Missouri Highways and Transportation Commission for S. Old Highway 141 improvements and granting further authority.

Sponsor: Huels

- Bill 21-10** Ord. approving a contract between the City of Fenton, Missouri and SC Engineering, LLC d/b/a Cochran for on-call, as-needed engineering services.
Sponsor: Wisbrock
- Bill 21-11** Ord. amending the Fiscal Year 2021 Budget.
Sponsor: Heard
- Bill 21-12** Ord. establishing the year 2021 municipal tax rate for general revenue purposes in the City of Fenton, Missouri at no cents for each one hundred dollars of the valuation for all real and personal property.
Sponsor: Heard
- Bill 21-13** Ord. authorizing the Mayor to execute an agreement with Fire Tech, LLC for annual maintenance and on-call maintenance and repair services for the City's sprinkler systems.
Sponsor: Clauss

XII. EXECUTIVE SESSION: ROLL CALL VOTE TO CLOSE THE MEETING PURSUANT TO SECTION 610.021(1), LEGAL ACTIONS, CAUSES OF ACTION OR LITIGATION... SECTION 610.021(2) LEASE, PURCHASE OR SALE OF REAL ESTATE...AND SECTION 610.021(3) HIRING, FIRING, DISCIPLINING OR PROMOTING EMPLOYEES...

XIII. ADJOURNMENT

PERSONS REQUIRING AN ACCOMMODATION TO PARTICIPATE IN THE MEETING SHOULD CONTACT THE CITY CLERK'S OFFICE AT 636-343-2080 OR TDD 1-800-735-2966 AT LEAST TWO WORKING DAYS PRIOR TO THE MEETING.

THIS AGENDA WITH PUBLIC NOTICE OF THE BOARD OF ALDERMEN MEETING WAS POSTED FEBRUARY 19, 2021 IN FENTON CITY HALL AND ON THE CITY'S WEBPAGE AT FENTONMO.ORG. FOR A COPY, CONTACT THE CITY CLERK'S OFFICE.

Mayor Bob Brasses

Board of Aldermen

Ralph Cruts	Chris Clauss
Andrew Sobey, Jr.	Robin Huels
Brian Wisbrock	Thomas Heard
Joe Maurath	Susan Jokerst
Erin P. Seele, Esq., City Attorney	
Jane Hungler, City Clerk	
Nikki Finkbiner, City Administrator	