



Thursday, October 6, 2016

To all bidders: Riverchase Recreation Center Reroofing Project

Re: Addendum #1 – Riverchase Recreation Center Reroofing Project 2016

Make note of the following additions, changes and or alterations of the original specification and or proposal sheets.

Roof area #1 where the new roof ties into the existing roof.

1. Original specification called for ½” DensDeck as a cover board.
  - a. Remove the DensDeck cover board from the scope of work.
  - b. Install two (2) courses of ISO to equal the height of the existing roof that will be tied into.
  - c. Both courses can be attached per the manufacturer’s guidelines and instructions.
  
2. Tower Roof will be bid as a line item, not to be included in the main base bid. New bid sheets are attached to be used in lieu of the originals.
  
3. Roofing Scheduling and Phase Work:
  - a. The contract will be let to one contractor based on his competitive bid.
  - b. Dates for phases as required by the City of Fenton: Any additional costs to be included in the Base Bid.
    - i. Current Phase one: Two upper roof areas 1 & 2 with roof #3 as a break out line item.
      1. 45 days from start to completion (estimated start date: October 2016)
    - ii. Spring Phase two: Roof areas 4,5,6 & 7.
      1. 45 days from start to completion (estimated start date: April 3rd, 2017)
  
4. Other pertinent information concerning the project:
  - a. Core samples were taken on roof areas 2,4 & 5 showing a 4” minimum at the drains.
  - b. Contractor will be responsible for using a sub-contractor to re-certify or reinstall the removed lightening protection to be included in the base bid.

Terry Ping  
Enviro Tech Services, LLC  
636-575-3425

DOCUMENT 00411 - BID FORM - STIPULATED SUM (SINGLE-PRIME CONTRACT)

1.1 BID INFORMATION

- A. Bidder: \_\_\_\_\_.
- B. Project Name: Riverchase Recreation Center
- C. Project Location: 990 Horan Drive, Fenton, MO 63026
- D. Owner: City of Fenton, MO.
- E. Owner Project Number: 00-92316- RCRC.
- F. Consultant: Enviro Tech Services, LLC., 1979 Springdale Blvd., Fenton, MO 63026

1.2 CERTIFICATIONS AND BASE BID

A. Base Bid, Single-Prime (All Trades) Contract: The undersigned Bidder, having carefully examined the Procurement and Contracting Requirements, Conditions of the Contract, Drawings, Specifications, and all subsequent Addenda, as prepared by Enviro Tech Services, LLC, having visited the site, and being familiar with all conditions and requirements of the Work, hereby agrees to furnish all material, labor, equipment and services, including all scheduled allowances, necessary to complete the construction of the above-named project, according to the requirements of the Procurement and Contracting Documents, for the stipulated sum of:

- 1. \_\_\_\_\_ Dollars (\$\_\_\_\_\_).
- 2. The above amount may be modified by amounts indicated by the Bidder on the attached Document 004322 "Unit Prices Form" and Document 004323 "Alternates Form."

Roof #3 - Tower

- 3. \_\_\_\_\_ Dollars (\$\_\_\_\_\_).

1.3 BID GUARANTEE

A. The undersigned Bidder agrees to execute a contract for this Work in the above amount and to furnish surety as specified within 10 days after a written Notice of Award, if offered within 60 days after receipt of bids, and on failure to do so agrees to forfeit to Owner the attached cash, cashier's check, certified check, U.S. money order, or bid bond, as liquidated damages for such failure, in the following amount constituting five percent (5%) of the Base Bid amount above:

- 1. \_\_\_\_\_ Dollars (\$\_\_\_\_\_).

B. In the event Owner does not offer Notice of Award within the time limits stated above, Owner will return to the undersigned the cash, cashier's check, certified check, U.S. money order, or bid bond.

1.4 SUBCONTRACTORS AND SUPPLIERS

- A. The following companies shall execute subcontracts for the portions of the Work indicated:
  - 1. Plumbing Work: \_\_\_\_\_.
  - 2. HVAC Work: \_\_\_\_\_.
  - 3. Electrical Work: \_\_\_\_\_.
  - 4. Lightening Protection Certification: \_\_\_\_\_.

1.5 TIME OF COMPLETION

- A. The undersigned Bidder proposes and agrees hereby to commence the Work of the Contract Documents on a date specified in a written Notice to Proceed to be issued by Owner, and shall fully complete the Work within:
  - a. Phase One: 45 calendar days.
  - b. Phase Two: 45 calendar days.

1.6 ACKNOWLEDGEMENT OF ADDENDA

- A. The undersigned Bidder acknowledges receipt of and use of the following Addenda in the preparation of this Bid:
  - 1. Addendum No. 1, dated \_\_\_\_\_.
  - 2. Addendum No. 2, dated \_\_\_\_\_.
  - 3. Addendum No. 3, dated \_\_\_\_\_.
  - 4. Addendum No. 4, dated \_\_\_\_\_.

1.7 BID SUPPLEMENTS

- A. The following supplements are a part of this Bid Form and are attached hereto.
  - 1. Bid Form Supplement - Alternates.
  - 2. Bid Form Supplement - Unit Prices.
  - 3. Bid Form Supplement - Allowances.
  - 4. Bid Form Supplement - Bid Bond Form (AIA Document A310).

1.8 CONTRACTOR'S LICENSE

- A. The undersigned further states that it is a duly licensed contractor, for the type of work proposed, in Missouri, and that all fees, permits, etc., pursuant to submitting this proposal have been paid in full.

1.9 SUBMISSION OF BID

- A. Respectfully submitted this \_\_\_\_ day of \_\_\_\_\_, 2016.
- B. Submitted by: \_\_\_\_\_ (Name of bidding firm or corporation).
- C. Authorized Signature: \_\_\_\_\_ (Handwritten signature).
- D. Signed By: \_\_\_\_\_ (Type or print name).
- E. Title: \_\_\_\_\_ (Owner/Partner/President/Vice President).
- F. Witness By: \_\_\_\_\_ (Handwritten signature).
- G. Attest: \_\_\_\_\_ (Handwritten signature).
- H. By: \_\_\_\_\_ (Type or print name).
- I. Title: \_\_\_\_\_ (Corporate Secretary or Assistant Secretary).
- J. Street Address: \_\_\_\_\_.
- K. City, State, Zip: \_\_\_\_\_.
- L. Phone: \_\_\_\_\_.
- M. E-mail: \_\_\_\_\_.
- N. Corp. Web Address: \_\_\_\_\_.
- O. License No.: \_\_\_\_\_.
- P. Federal ID No.: \_\_\_\_\_ (Affix Corporate Seal Here).

END OF DOCUMENT 004113

DOCUMENT 004322 - UNIT PRICES FORM

1.1 BID INFORMATION

A. Bidder: \_\_\_\_\_.

1.2 BID FORM SUPPLEMENT

- A. This form is required to be attached to the Bid Form.
- B. The undersigned Bidder proposes the amounts below be added to or deducted from the Contract Sum on performance and measurement of the individual items of Work and for adjustment of the quantity given in the Unit-Price Allowance for the actual measurement of individual items of the Work.
- C. If the unit price does not affect the Work of this Contract, the Bidder shall indicate "NOT APPLICABLE."

1.3 UNIT PRICES

- A. Unit-Price No. 1: Repair of Damaged designated existing metal decking.
  - 1. \_\_\_\_\_ Dollars (\$ \_\_\_\_\_) per sq. ft.
- B. Unit-Price No. 2: Qualified Plumber
  - 1. \_\_\_\_\_ Dollars (\$ \_\_\_\_\_) per hour.
- C. Unit-Price No. 2: Qualified Electrician
  - 1. \_\_\_\_\_ Dollars (\$ \_\_\_\_\_) per hour.
- D. Unit-Price No. 2: Qualified HVAC Contractor
  - 1. \_\_\_\_\_ Dollars (\$ \_\_\_\_\_) per hour.

1.4 SUBMISSION OF BID SUPPLEMENT

- A. Respectfully submitted this \_\_\_\_ day of \_\_\_\_\_, 2016.
- B. Submitted by: \_\_\_\_\_ (Insert name of bidding firm or corporation).
- C. Authorized Signature: \_\_\_\_\_ (Handwritten signature).
- D. Signed By: \_\_\_\_\_ (Type or print name).
- E. Title: \_\_\_\_\_ (Owner/Partner/President/Vice President)

END OF DOCUMENT 004322

DOCUMENT 005100 - NOTICE OF AWARD

1.1 BID INFORMATION

- A. Bidder: \_\_\_\_\_.
- B. Bidder's Address: \_\_\_\_\_.
- C. Prime Contract: Riverchase Recreation Center.
- D. Project Name: Riverchase Recreation Center.
- E. Project Location: 990 Horan Drive, Fenton, MO 63026
- F. Owner: City of Fenton, MO 63026.
- G. Owner Project Number: 00-92316- RCRC.
- H. Consultant: Enviro Tech Services, LLC.

1.2 NOTICE OF INTENT TO AWARD CONTRACT

- A. Notice: The above Bidder is hereby notified that their bid, dated \_\_\_\_\_, for the above Contract has been considered and the Bidder is hereby awarded a contract for retro-fit roof installation.
- B. Alternates Accepted: The following alternates have been accepted by Owner and have been incorporated in the Contract Sum:
  - 1. Alternate No. 1: \_\_\_\_\_.
  - 2. Alternate No. 2: \_\_\_\_\_.
- C. Contract Sum: The Contract Sum is \_\_\_\_\_ dollars (\$\_\_\_\_\_).

1.3 EXECUTION OF CONTRACT

- A. Contract Documents: Copies of the Contract Documents will be made available to the Bidder immediately. The Bidder must comply with the following conditions precedent within 10 days of the above date of issuance of the Notice:
  - 1. Deliver to Owner three sets of fully executed copies of the Contract Documents.
  - 2. Deliver with the executed Contract Documents Bonds and Certificates of Insurance required by the Contract Documents.
- B. Compliance: Failure to comply with conditions of this Notice within the time specified will entitle Owner to consider the Bidder in default, annul this Notice, and declare the Bidder's Bid security forfeited.

1. Within 10 days after the Bidder complies with the conditions of this Notice, Owner will return to the Bidder one fully executed copy of the Contract Documents.

1.4 NOTIFICATION

A. This Notice is issued by:

1. Owner: \_\_\_\_\_.
2. Authorized Signature: \_\_\_\_\_ (Handwritten signature).
3. Signed by: \_\_\_\_\_ (Type or print name).
4. Title: \_\_\_\_\_ (Owner/Partner/President/Vice President).

END OF DOCUMENT 005100