



Olde Towne Fenton Farmers Market
RiverChase c/o Kate Buemi
990 Horan Drive
Fenton, MO 63026
Phone: 636-343-0067
Fax: 636-343-7635
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2016 Vendor Application Form

Thank you for applying to be a vendor for the fourth season of Olde Towne Fenton Farmers Market. The Olde Towne Fenton Farmers Market is located in Olde Towne Fenton Pavilion (200 Gravois Rd.). Please read the rules and regulations before signing up to become a vendor. Please return the application with required paperwork to the address listed above. The market is open every Saturday, May 7th-October 22nd from 8:00 a.m. to 1:00 p.m. Submitting early is advised. Seasonal applications are due as soon as possible to secure spot.

Farm/Business Name: _____ Primary Contact: _____

Others authorized to sell on your behalf: _____

Mailing Address: _____

Location of Farm/Business: _____

Phone: _____ Cell/Alt Phone: _____ Fax: _____

Email: _____ Website: _____ Facebook Account: _____

State Sales Tax ID: _____

Check if Applicable: ___Farm ___Organic ___Certified ___Produce ___Non-Produce
___Food Vendor (Prepared) ___Food Establishment (On-site Cooking) ___Culinary Demonstration
___Non-Food Vendor (Arts/Crafts) ___Non-Profit

Vending Commitment: (Booth space is 10 X 10 and under a Covered Pavilion)

- Full Season Long-25 Weeks- Vendor if paid prior to March 11th:** Fee is \$325 (equals \$13/wk per booth). Double Booth, Full Season (\$650). First installment due with application and the balance by July 30th.
- Full Season Long Vendor -25 Weeks:** Fee is \$375 (equals \$15/wk per booth) Double Booth, Full Season (\$750). First installment due with application and the balance by July 30th.
- Half Season Vendor – 13 Weeks:** Fee is \$260 (equals \$20/wk per booth). Double Booth, (\$520.00). Payment is due by the first market the vendor attends.

Single Day Vendor: Fee is \$25 (per stall) _____ total days x \$25

Electricity Charge: 1 – 20AMP Circuit \$5.00/ Daily

Electricity Charge: 1 – 20AMP Circuit \$25.00/Season

Please check desired market dates if not season long vendor:

Saturday

- | | | |
|---------------------------------------|---------------------------------------|---------------------------------------|
| <input type="checkbox"/> May 7 | <input type="checkbox"/> May 14 | <input type="checkbox"/> May 21 |
| <input type="checkbox"/> May 28 | <input type="checkbox"/> June 4 | <input type="checkbox"/> June 11 |
| <input type="checkbox"/> June 18 | <input type="checkbox"/> June 25 | <input type="checkbox"/> July 2 |
| <input type="checkbox"/> July 9 | <input type="checkbox"/> July 16 | <input type="checkbox"/> July 23 |
| <input type="checkbox"/> July 30 | <input type="checkbox"/> August 6 | <input type="checkbox"/> August 13 |
| <input type="checkbox"/> August 20 | <input type="checkbox"/> August 27 | <input type="checkbox"/> September 3 |
| <input type="checkbox"/> September 10 | <input type="checkbox"/> September 17 | <input type="checkbox"/> September 24 |
| <input type="checkbox"/> October 1 | <input type="checkbox"/> October 8 | <input type="checkbox"/> October 15 |
| <input type="checkbox"/> October 22 | | |

Farmers please list all crops you would like to sell and when the product is available:

Meat/Dairy, Egg, Fish, Poultry Producers, please list products you will be selling/varieties and their availability:

Food Processors, please fill out products you will be selling and their availability (honey, baked goods etc.)

Prepared Food Vendors, Please fill items you plan on serving:

Artisan/Crafter Vendor, Please list a description of craft or other items you plan to sell at market (please include photos of the items):

Hours of Operation: Sales begin promptly at 8:00AM and conclude promptly at 1:00PM. Clean-up should occur between 1:00-2:00 p.m.

Cancellation Policy: Please give the Market Manager 48 hours notice if you cannot attend a Market Day. Pre-paid Full Season Fees for missed Market days cannot be refunded. Daily vendors will be charged the full rental fee if a reserved space is canceled. For emergencies call RiverChase 636-343-0067. For cancellations e-mail Manager Kate Buemi at kbuemi@fentonmo.org or contact 636-717-3956.

Late Arrival Policy: Vendors are asked to be in their designated market space no later than 7:45AM. Vendors who arrive after this time may forfeit their space or be moved. No driving on market site after 8:00AM.

I have enclosed my check or money order (Master card/Visa /Discover also accepted) for the options(s) selected below:

- Full Season Vendor:** (First Installment with application – balance due July 30) _____
- Half Season Vendor:** (Full payment due with application) _____
- Weekly Vendor:** Prepay Selected Dates \$25/daily _____
- Electricity Charge:** 1 – 20AMP Circuit \$5.00/daily _____
- Electricity Charge:** 1-20 AMP Circuit \$25.00 All Season _____

TOTAL AMOUNT ENCLOSED: _____

Additional documents to be submitted with application:

- Missouri Retail Sales Tax License
- Proof of Vehicle Liability Insurance (required to operate a car within market)
- St. Louis County Health Permits if Applicable

Vendors must keep Missouri Retail Tax License and applicable health permits, at the market while working.

Payment Information: Make check or money order out to “**City of Fenton**”

Send to: **Attn: Kate Buemi**
RiverChase
990 Horan Drive
Fenton, MO 63026

PLEASE READ AGREEMENT AND SIGN BELOW:

HOLD HARMLESS AGREEMENT: “No liability either expressed or implied, will be incurred by the City, its agents, servants, and employees, arising out of the use of the premises by permitted, its agents, servants, guests, employees, assigns, successors, invitees and licensees. Member agrees to indemnify and save harmless the City, its guests, agents, servants, employees, from and against any and all liability for damages arising from injuries to person or damage to property occasioned by any acts or omissions of [other party] its agents, servants or employees, including any and all expenses, including but not limited to attorneys’ fees and costs, which may be incurred by the City or its agents, servants or employees, in defense of any claim, action or suit, irrespective of any claim that an act, omission or negligence of the City of its agents, servants or employees contributed to such injury or damage.” I understand this agreement and agree to absolve all sponsors, organizers, and City of Fenton of all liability for any injury, or loss or inconvenience suffered as a result of taking part in the Olde Towne Fenton farmers Market. I consent and authorize Fenton Parks and Recreation Department to reproduce photographs/video or any other personal information necessary.

I ACKNOWLEDGE THAT I HAVE READ AND AGREE TO THE FENTON OLDE TOWNE MARKET RULES AND REGULATIONS.

Signature

Date