

**CITY OF FENTON
625 NEW SMIZER MILL ROAD
FENTON, MO 63026
MINUTES
BOARD OF ALDERMEN MEETING
THURSDAY, MAY 23, 2019
7:00 P.M.**

CALL TO ORDER: 7:35 p.m.

Mayor Bob Brasses called the Board of Aldermen Meeting of the City of Fenton, St. Louis County, Missouri to order at 7:35 p.m. on Thursday, May 23, 2019. The meeting was held at Fenton City Hall.

PLEDGE OF ALLEGIANCE

ROLL CALL

City Clerk Morgan Kuepfert called the roll:

Alderman Seemayer	<i>Present</i>	Alderman Clauss	<i>Absent</i>
Alderman Sobey	<i>Present</i>	Alderman Patton	<i>Present</i>
Alderman Wisbrock	<i>Present</i>	Alderman Jokerst	<i>Present</i>
Alderman Maurath	<i>Present</i>		

At the time of roll call, six Board members were present constituting a quorum.

CITY OFFICIALS PRESENT:

Mayor Bob Brasses
City Administrator Lisa Peck
City Attorney Erin P. Seele, Esq.
City Clerk Morgan Kuepfert
Community Development Director Andrea N. Finkbiner
Public Works Director Matthew Budd
St. Louis County Police Precinct Commander Captain Norman Mann

- I. APPROVAL OF MINUTES: Reading of the minutes was waived since copies were given to Board members in advance of the meeting and made available to the general public.**

04 25 19 Board of Aldermen Meeting

Alderman Maurath made a motion to approve the minutes of the April 25, 2019 Board of Aldermen Meeting. The motion was seconded by Alderman Sobey. Upon a vote being taken, it was announced that the motion was passed unanimously by the Board of Aldermen.

05 02 19 Special Board of Aldermen Meeting

Alderman Patton made a motion to approve the minutes of the May 2, 2019 Special Board of Aldermen Meeting. The motion was seconded by Alderman Jokerst. Upon a vote being taken, it was announced that the motion was passed unanimously by the Board of Aldermen.

05 09 19 Special Board of Aldermen Meeting

Alderman Maurath made a motion to approve the minutes of the May 9, 2019 Special Board of Aldermen Meeting. The motion was seconded by Alderman Patton. Upon a vote being taken, it was announced that the motion was passed unanimously by the Board of Aldermen.

- II. APPROVAL OF WARRANTS: The term warrant is used in State Statutes and, by definition, means invoices or bills submitted for payment of goods or services from external sources.**

Alderman Maurath made a motion to approve the warrants for the period of 04/01/2019 to 04/30/2019 in the amount of \$980,580.09 as submitted. The motion was seconded by Alderman Seemayer. Upon a vote being taken, it was announced that the motion was passed unanimously by the Board of Aldermen.

- III. PUBLIC COMMENTS:**

There were no Public Comments.

- IV. PLANNING AND ZONING COMMISSION REPORT**

THE PLANNING AND ZONING MEETING SCHEDULED FOR MAY 7, 2019 WAS CANCELLED.

- V. MAYOR'S REPORT:**

- 1) Mayor's appointment/re-appointment of member/alternate member to the Board of Adjustment with terms expiring May 2022 and May 2024.**

Mayor Brasses stated that he would like to recommend appointing Jill Adkisson to fill the unexpired, alternate Board of Adjustment term expiring May 2022. City Attorney Erin Seele stated that because the Board has not had their training yet, she wanted to remind the new Aldermen that they cannot vote for anyone who is related to them within the 4th degree, including by marriage.

Alderman Seemayer made a motion to approve the Mayor's recommendation. The motion was seconded by Alderman Jokerst. Upon a vote being taken, the motion passed.

City Clerk Morgan Kuepfert explained that the Mayor did not have a recommendation at this time for the full member term expiring 2024.

VI. REPORTS FROM STANDING COMMITTEES: Board Committee Meetings were not held.

A. CAPITAL IMPROVEMENTS

Nothing to report.

B. PARK, BEAUT. & RECREATION

1) Monthly Update as prepared by Jackie Reinsmith, Parks and Recreation

- The new marquee has been installed and staff is now able to make instant changes as needed.
- RiverChase will be participating in the Life Outside Festival at Creve Coeur Park on June 8th. This festival is sponsored by the Great Rivers Greenway. Staff will have activities showcasing fishing in Fenton, our market, camp activities, and gymnastics.
- The Parks and Recreation department is switching to cash basis effective May 1, 2019 due to the registration software limitations.
- The new Summer 2019 Beacon is now out! RiverChase summer camps and several other programs are almost booked to capacity.

C. INFORMATION SERVICES

Nothing to report.

D. PUBLIC WORKS/FORESTRY

1) Monthly Update as prepared by Matthew Budd, Director of Public Works

- **Public Works** continues grass cutting operations in the parks and on other City parcels.
- **Pothole Patching** continues on various roads.
- **Concrete Slab Project** began in the residential areas the week of 5/6/19.
- **Westside Lake Project** work is just about complete on the boardwalk into the subdivision. Work on the lake will begin when the rainy weather subsides.
- **Gravois Rd. Phase I Grant Project:** working on project closeout.
- **Gravois Rd. Phase II Grant Project:** easements and right-of-way discussions are in the final stages.
- **Larkin Williams Grant Project:** a pre-construction meeting has been scheduled the week of 5/20.
- **RiverChase EFIS Project is 99% complete.** There are several punch list items to complete.
- **Valiant Playground Project** will start in June.
- **Woodway Circle Project** has had much of the concrete curb and approach work completed. The asphalt work is to be scheduled soon.
- **RiverChase Parking Lot Bid Package** will be advertised the week of 5/20.

E. FINANCE

1) Monthly Update as prepared by Tammy Alsop, Financial Consultant.

Investments

- The total value of City's cash and investments (General Fund, Storm Water/Parks Fund, and Capital Projects Fund) was \$18,587,078 at 3/31/19.

Operations

- The March financial report, which was presented in full at the previous Finance Committee meeting, reported the results of operations through March 31, 2019.
 - General Fund operating revenues as of 3/31/19 were approximately \$803,726 while operating expenditures were approximately \$1,261,204. Revenues are at approximately 12.31% of the annual budget of \$6,746,250, and expenditures

are at approximately 20.69% of the annual budget of \$6,095,512.

- Storm Water/Parks Fund revenues as of 3/31/19 were approximately \$780,199 while expenditures were approximately \$579,780. Revenues are at approximately 13.31% of the annual budget of \$5,860,350, and expenditures are at approximately 16.47% of the annual budget of \$3,519,628.

SALES TAX REDISTRIBUTIONS

Reminder: Sales taxes received in January & February are posted to the previous year since the sales are related to November & December, thus the reason for lower revenues.

F. POLICE

1) Monthly Report: Captain Norman Mann

G. PERSONNEL

1) Monthly Update as prepared by Morgan Kuepfert, City Clerk

- We are currently advertising for the following positions:
 - Maintenance Worker I
 - Building/Grounds Maintenance Worker
 - Personal Trainer
 - Silver Sneakers Instructor
 - Yoga Instructor
 - Aerobics Instructor
 - Umpires
- The following positions have been filled:
 - Two (2) Maintenance Worker I
 - Five (5) Camp Counselors
 - Two (2) Front Desk
 - Two (2) Concession Stand
 - Two (2) Swim Lesson Instructors
 - One (1) Stay N Play
 - One (1) Gymnastics Instructor

H. COMMUNITY AFFAIRS

Nothing to report.

I. HEALTH/SAFETY

1) Monthly Update as prepared by Matthew Budd, Director of Public Works

- Public Works crews continued clean-up operations after flooding impacted the City. Yarnell Rd., Larkin Williams Rd. (aka The River Rd.) was closed for approximately 14 days. Staff will continue to address as the river level falls.
- Public Works has been mosquito fogging parks and residential areas.

VII. CONSIDERATION OF PENDING BILLS: Copies of these Bills have been made available to the public in advance of this meeting.

BILL 19-30

AN ORDINANCE APPROVING A SPECIAL USE PERMIT FOR JITEN PATEL TO OPERATE AN INDEPENDENT HOTEL (MOTEL) AT 650 SOUTH HIGHWAY DRIVE.

It was noted that Bill 19-30 had first reading at the April 25 Board of Aldermen Meeting.

There was no objection to allow Alderman Sobey to sponsor Bill 19-30.

Discussion ensued relating to concerns with the business plan of the operations of the hotel. Question was raised as to how the owners plan to attract clientele without a chain affiliation.

Jiten Patel, 650 S. Highway Drive, stated that they plan to market the hotel to Expedia, as well as seasonal groups. He stated that they have other independent hotels and have had success with marketing those.

Alderman Maurath questioned the difference between an independent hotel and what is currently there. Mr. Patel explained that the current hotel is a franchise, and the independent hotel will be owned, operated and maintained by himself.

Alderman Sobey desired a second reading of Bill 19-30. City Attorney Erin Seele read the Bill for a second time by title only. Alderman Sobey made a motion that Bill 19-30

be enacted as an Ordinance. The motion was seconded by Alderman Seemayer. Upon the roll being called, the Board of Aldermen voted as follows:

Alderman Seemayer	<i>Aye</i>	Alderman Clauss	<i>Absent</i>
Alderman Sobey	<i>Aye</i>	Alderman Patton	<i>Aye</i>
Alderman Wisbrock	<i>Aye</i>	Alderman Jokerst	<i>Aye</i>
Alderman Maurath	<i>Aye</i>		

It was announced that Bill No. 19-30 was passed by the Board of Alderman and would become Ordinance No. 3936 when and if signed by the Mayor.

VIII. CONSIDERATION OF NEW BILLS: Copies of these Bills have been made available to the public in advance of this meeting.

No New Bills.

IX. EXECUTIVE SESSION: ROLL CALL VOTE TO CLOSE THE MEETING PURSUANT TO SECTION 610.021(1); LEGAL ACTIONS, CAUSES OF ACTION OR LITIGATION... SECTION 610.021(2); LEASE, PURCHASE OR SALE OF REAL ESTATE...SECTION 610.021(3); HIRING, FIRING, DISCIPLINING OR PROMOTING EMPLOYEES...

Alderman Seemayer made a motion to enter into Executive Session pursuant to Section 610.021(1) to discuss legal actions, causes of action or litigation...and 610.021(3) hiring, firing, disciplining or promoting employees. The motion was seconded by Alderman Jokerst. Upon the roll being called, the Board of Aldermen voted as follows:

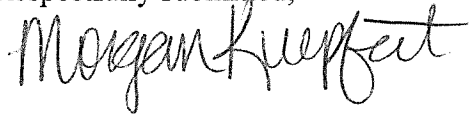
Alderman Seemayer	<i>Aye</i>	Alderman Clauss	<i>Absent</i>
Alderman Sobey	<i>Aye</i>	Alderman Patton	<i>Aye</i>
Alderman Wisbrock	<i>Aye</i>	Alderman Jokerst	<i>Aye</i>
Alderman Maurath	<i>Aye</i>		

It was announced that the motion was passed by the Board of Aldermen.

X. ADJOURNMENT:

Mayor Bob Brasses reconvened the meeting at 8:20 p.m. at which time Alderman Maurath made a motion to adjourn the meeting. The motion was seconded by Alderman Jokerst. Upon a vote being taken, it was announced that the motion was passed unanimously by the Board of Aldermen.

Respectfully submitted,

A handwritten signature in black ink that reads "Morgan Kuepfert". The signature is written in a cursive, flowing style.

Morgan Kuepfert
City Clerk
City of Fenton