

PUBLIC NOTICE

**CITY OF FENTON
625 NEW SMIZER MILL ROAD**

The Mayor and Board of Aldermen welcome you and are pleased that your interest in the City of Fenton and its government brings you to this meeting.

AGENDA

**BOARD OF ALDERMEN MEETING
THURSDAY, AUGUST 22, 2019
7:00 P.M.**

**CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL**

- I. APPROVAL OF MINUTES: Reading of the minutes is waived since copies were given to Board members in advance of the meeting and made available to the general public.**

07 22 19 Special Board of Aldermen Meeting

Motion required to approve.

07 25 18 Special Board of Aldermen Meeting

Motion required to approve.

07 25 19 Board of Aldermen Meeting

Motion required to approve.

08 01 19 Special Board of Aldermen Meeting

Motion required to approve.

08 08 19 Special Board of Aldermen Meeting

Motion required to approve.

- II. APPROVAL OF WARRANTS: The term warrant is used in State Statutes and, by definition, means invoices or bills submitted for payment of goods or services from external sources.**

Motion required to approve.

- III. PUBLIC COMMENTS**

IV. PLANNING AND ZONING COMMISSION REPORT –

1. Announcements

- The Planning and Zoning Commission continued to the next Planning and Zoning Commission Meeting CASE 2019-TXT-01, consideration of amendments to Chapter 470 – Additional Non-Residential District Regulations of the Zoning Code.
- The Planning and Zoning Commission continued to the next Planning and Zoning Commission Meeting CASE 2019-TXT-04, consideration of amendments to Chapters 450 and 495 of the Zoning Code pertaining to drive-through services and off-street parking and loading requirements.
- The Planning and Zoning Commission continued to the next Planning and Zoning Commission Meeting CASE 2019-TXT-09, consideration of amendments to Chapter 480 – Subdivision Regulations of the Zoning Code.
- Per the Petitioner’s request, the Planning and Zoning Commission continued to the next Planning and Zoning Commission Meeting a Petition by Fenton Land Investors, LLC, for consideration of variances from the following Sections of Chapter 480 Subdivision Regulations: 1) Section 480.060(D)(3) to allow for a building permit to be approved for proposed Lot F of Fenton Logistics Park Plat Five to commence construction of Building VII prior to the Final Plat being approved, and 2) Section 480.060(E)(7) to eliminate the requirement for easements to be provided on the Preliminary Plat for Plat Five. The property is addressed as 2055 Fenton Logistics Park Boulevard and is zoned “PID” Planned Industrial Development.
- The Planning and Zoning Commission will hold their annual training workshop at 6:00 p.m. in advance of the September 3rd meeting.

2. The Planning and Zoning Commission recommended approval, with conditions, of CASE 2019-SPR-14, a Petition by Matt Adams of Adams Architectural Associates for Site Plan Review of a proposed accessory structure (canopy) for Estes Express Lines at 205 Soccer Park Road. The property is zoned “CP-1” Commercial Park District.

Motion required to approve.

3. The Planning and Zoning Commission recommended approval, with conditions, of CASE 2019-SP-04, a Petition by Intelica Commercial Real Estate for review of a Sign Plan for proposed signage at 1855 Bowles Avenue. The parcel is zoned “BP-1” Business Park District.

Motion required to approve.

4. The Planning and Zoning Commission recommended denial of a Petition by Robert Kyle Lenzen of LSL Management, LLC, to operate a Medical Marijuana Dispensary Facility at 180 Gravois Bluffs Circle, Suite B. The parcel is zoned “C-1” Commercial District.

This will be considered under “New Bills”.

5. **The Planning and Zoning Commission recommended approval, as follows, of CASE 2019-REZ-01, a Petition by Daniel T. Guirl for an amendment to Ordinance 2882, as amended (which rezoned the subject property from “HP-1” Hospitality Park to “BP-4” Planned Business Park and established the permitted uses for the subject development known as Pointe Fenton Park), to allow for gymnastics training as a permitted use in the “BP-4” District. The property is addressed as 2 Soccer Park Road.**

To amend Ordinance 2822, as amended (which rezoned the subject property from “HP-1” Hospitality Park to “BP-4” Planned Business Park and established the permitted uses for the subject development known as Pointe Fenton Park), to allow for “Fitness Instruction Studio” as a permitted use in the subject “BP-4” District.

This will be considered under “New Bills”.

V. MAYOR’S REPORT:

- 1) **Ord. authorizing the Mayor to execute a Performance Agreement for Comfort from Trane U.S. Inc.**
This will be considered under “New Bills”.
- 2) **Ord. authorizing the Mayor to execute a Settlement and Release Agreement relating to a Boom Mower Incident.**
This will be considered under “New Bills”.
- 3) **Mayor’s appointment/reappointment of members to the Planning and Zoning Commission.**
Motion required to approve.

VI. CITY CLERK’S REPORT

- 1) **Ord. authorizing the Mayor to execute a contract with General Code, LLC for one-time codification services for the Fenton Municipal Code.**
This will be considered under “New Bills”.
- 2) **Request to approve the 2019/2020 Holiday Schedule as follows:**
Thursday, November 21 – Board of Aldermen Meeting
Thursday, December 5 – Board Committee Meetings
Thursday, December 19 – Board of Aldermen Meeting
Thursday, January 9 – Board Committee Meetings
Thursday, January 23 – Board of Aldermen Meeting
Motion required to approve.
- 3) **Request to close City Hall, Community Development and Public Works for a full day on Tuesday, December 24 and Tuesday, December 31, 2019.**
Motion required to approve.

VII. REPORTS FROM STANDING COMMITTEES:

A. CAPITAL IMPROVEMENTS

- 1) **Monthly Update.**

B. PARK, BEAUT. & RECREATION

- 1) **Monthly Report.**
- 2) **Request to seek bids for Food and Beverage Vending Services.**
Motion required to approve.
- 3) **Request to seek bids for a Park Master Plan.**
Motion required to approve.
- 4) **Request to waive the six-month waiting period for all City of Fenton Employees to utilize RiverChase.**
Motion required to approve.
- 5) **Ord. amending Article II of Chapter 605 relating to Food Trucks operating on City Property in conjunction with City events.**
This will be considered under "New Bills".
- 6) **Request to eliminate the one-hour waiting period required before issuing a rain check, and to implement a 30-minute waiting period for the same.**
Motion required to approve.
- 7) **Ord. authorizing the Mayor to execute an agreement with Needy Paws Rescue for services for the City's annual Doggy Dunk Event.**
This will be considered under "New Bills".
- 8) **Ord. authorizing the Mayor to execute an agreement with Tech Electronics, Inc. for Fire Alarm Control Panel replacement services.**
This will be considered under "New Bills".

C. INFORMATION SERVICES

- 1) **Monthly Report.**
- 2) **Request to draft an overall computer policy for the City of Fenton.**
Motion required to approve.
- 3) **Request to renew services with Barracuda Sentinel/Essentials.**
Motion required to approve.

D. PUBLIC WORKS/FORESTRY

- 1) **Monthly Update.**

E. FINANCE

- 1) Monthly Update.
- 2) **Ord. amending the 2019 approved budget.**
This will be considered under “New Bills”.

F. POLICE

- 1) **Monthly Report: Sgt. Brandt Wathen**
- 2) **Court Statistics – See memo from Jan Fischer**

G. PERSONNEL

- 1) Monthly Update.

H. COMMUNITY AFFAIRS

- 1) Nothing to report.

I. HEALTH/SAFETY

- 1) Monthly Update.

VIII. CONSIDERATION OF PENDING BILLS: Copies of these Bills have been made available to the public in advance of this meeting.

Bill 19-73-A Ord. authorizing the Mayor to execute an agreement with Robert E. Jones for non-binding Arbitration Services for the City of Fenton Board of Aldermen.

IX. CONSIDERATION OF NEW BILLS: Copies of these Bills have been made available to the public in advance of this meeting.

Bill 19-73 Ord. approving a Special Use Permit for LSL Management, LLC. to operate a Medical Marijuana Dispensary Facility at 180 Gravois Bluffs Circle, Suite B.

Bill 19-74 Ord. amending the “BP-4” Planned Business Park Zoning on a 12.33-acre parcel of land described as 470 Yarnell Road to permit an additional use of a Fitness Instruction Studio.

- Bill 19-75** **Ord. authorizing the Mayor to execute a Performance Agreement for Comfort from Trane U.S. Inc.**
- Bill 19-76** **Ord. authorizing the Mayor to execute a contract with General Code, LLC, for one-time Codification Services for the Fenton Municipal Code.**
- Bill 19-77** **Ord. amending Article II of Chapter 605 relating to Food Trucks operating on City property in conjunction with City events.**
- Bill 19-78** **Ord. authorizing the Mayor to execute an agreement with Needy Paws Rescue for services for the City's annual Doggy Dunk.**
- Bill 19-79** **Ord. authorizing the Mayor to execute an agreement with Tech Electronics, Inc. for Fire Alarm Control Panel replacement services.**
- Bill 19-80** **Ord. amending the 2019 approved budget.**
- Bill 19-81** **Ord. authorizing the Mayor to execute a Settlement and Release Agreement relating to a Boom Mower Incident.**

X. EXECUTIVE SESSION: ROLL CALL VOTE TO CLOSE THE MEETING PURSUANT TO SECTION 610.021(1); LEGAL ACTIONS, CAUSES OF ACTION OR LITIGATION... SECTION 610.021(2); LEASE, PURCHASE OR SALE OF REAL ESTATE...AND SECTION 610.021(3); HIRING, FIRING, DISCIPLINING OR PROMOTING EMPLOYEES.

XI. ADJOURNMENT

PERSONS REQUIRING AN ACCOMMODATION TO ATTEND AND PARTICIPATE IN THE MEETING SHOULD CONTACT THE CITY CLERK'S OFFICE AT 636-343-2080 OR TDD 1-800-735-2966 AT LEAST TWO WORKING DAYS PRIOR TO THE MEETING.

THIS AGENDA WITH PUBLIC NOTICE OF THE BOARD OF ALDERMEN MEETING WAS POSTED FRIDAY, AUGUST 16, 2019 AT FENTON CITY HALL. FOR A COPY, CONTACT THE CITY CLERK'S OFFICE.

Mayor Bob Brasses	
Board of Aldermen	
Paul Seemayer	Chris Clauss
Andrew Sobey, Jr.	Richard Patton
Brian Wisbrock	Susan Jokerst
Joe Maurath	
Erin P. Seele, Esq., City Attorney	
Morgan Kuepfert, City Clerk	
Nikki Finkbiner, City Administrator	