

**PUBLIC NOTICE**

**CITY OF FENTON  
625 NEW SMIZER MILL ROAD**

**The Mayor and Board of Aldermen welcome you and are pleased that your interest in the City of Fenton and its government brings you to this meeting.**

**AGENDA**

**BOARD OF ALDERMEN MEETING  
VIA VIDEO/TELECONFERENCE  
THURSDAY, MAY 28, 2020  
7:00 P.M.**

Notice is hereby given that the City of Fenton will hold a Board of Aldermen Meeting on Thursday, May 28, 2020, 7:00 p.m. at Fenton City Hall, 625 New Smizer Mill Road, Fenton, Missouri via video/teleconference.

In light of the current public health crisis and the Federal, State, and County Emergency Declarations, and in accord with the provisions of Sec. 610.020, RSMo. and the City's policy for meetings via videoconferencing adopted via R-20-01, the Board of Aldermen recognizes that it would be dangerous and impractical, if not impossible, for its meeting to be physically accessible to the public. The Board also recognizes the need for the public's business to be attended to in order to protect the public health, safety, and welfare and in accordance with the County's stay-at-home order, in which the City is "strongly encouraged to remain open." In order to balance both the need for continuity of government and protection of the health and safety of our residents, businesses, persons, and employees, this meeting of the Board of Aldermen will not be open to in-person public attendance. The meeting will be accessible by the public in real time ONLY by a video/teleconference call via "Zoom", instruction to join below.

**To join the meeting via website:**

- (1) Go to Zoom at <https://zoom.us>
- (2) Select Join a Meeting
- (3) **Enter Meeting ID: 848 3540 4434**
- (4) **Enter Password: 111396**

**To join the meeting by phone call (audio):**

- (1) Call 1-312-626-6799
- (2) When prompted, enter the **Meeting ID** and **Password** provided above.

Instructions for providing public comments: Persons interested in making their views known on any matter will be able to speak during the video/teleconference meeting under "Public Comments." In addition, anyone may send an email with their comments to the City Clerk at [jhungler@fentonmo.org](mailto:jhungler@fentonmo.org) by no later than Wednesday, May 27, 2020 by 4:30 p.m. All comments received by email will be entered into the public record and publicly read as time allows. All emailed comments will also be distributed to the entire Board at or before the meeting. Thank you for your understanding and patience as we all try to get through these unprecedented times.

**CALL TO ORDER**  
**PLEDGE OF ALLEGIANCE**  
**ROLL CALL**

- I. APPROVAL OF MINUTES:** Reading of the minutes is waived since copies were given to Board members in advance of the meeting and made available to the general public.

**04 23 20 Special Board of Aldermen Meeting**

*Motion required to approve.*

**05 07 20 Board of Aldermen Committee Meeting**

*Motion required to approve.*

**05 14 20 Special Board of Aldermen Meeting**

*Motion required to approve.*

**05 14 20 Board of Aldermen Committee Meeting**

*Motion required to approve.*

- II. APPROVAL OF WARRANTS:** The term warrant is used in State Statutes and, by definition, means invoices or bills submitted for payment of goods or services from external sources.

*Motion required to approve.*

**III. PUBLIC COMMENTS**

**IV. MAYOR'S COMMENTS**

**V. PLANNING AND ZONING COMMISSION REPORT – Ald. Maurath, Liaison**

❖ **Announcements:**

- The Planning and Zoning Commission continued to the next Planning and Zoning Commission Meeting the following:
  - CASE 2019-TXT-01: Consideration of amendments to Chapter 470 – Additional Non-Residential District Regulations of the Zoning Code.
  - CASE 2019-TXT-09: Consideration of amendments to Chapter 480 – Subdivision Regulations of the Zoning Code.
- Due to the election, the next Planning and Zoning Commission meeting will be held on Tuesday, June 9th.
- **The Planning and Zoning Commission recommended the following:**
  - Ord. amending the Municipal Code of the City of Fenton, Missouri, relating to Drive-Through Services.  
*This will be considered under “New Bills”.*
  - Ord. amending the Municipal Code of the City of Fenton, Missouri, relating to off-street parking and loading requirements, and definitions related thereto.  
*This will be considered under “New Bills”.*
  - Approval, with conditions, of CASE 2020-SPR-03: A Petition by Steve Luby for Site Plan Review of a building addition at 2300 Cassens Drive. The parcel is zoned “IP-1” Industrial Park District.  
*Motion required to approve.*
  - Ord. approving a Special Use Permit for Fenton Fire Protection District to operate an Emergency Service Facility at 1001 Assembly Parkway.  
*This will be considered under “New Bills”.*

- Approval, with conditions, of CASE 2020-SPR-02: A Petition by Fenton Fire Protection District for Site Plan Review of a proposed Emergency Service Facility (fire house) at 1001 Assembly Parkway. The parcel is addressed as 2055 Fenton Logistics Park and is zoned “PID” Planned Industrial Development.  
*This will be considered by motion under “New Bills” in conjunction with the requested Special Use Permit.*
- Ord. amending Section 476.010, Land Use Matrix, of the Zoning Code to allow Medical Office as a use allowed by Special Use Permit in the “BP-1” Business Park District.  
*This will be considered under “New Bills”.*
- Ord. approving a Special Use Permit for Dr. Michael Hesseler to operate a Medical Office at 1855 Bowles Avenue, Suite 101.  
*This will be considered under “New Bills”.*
- Ord. approving a Special Use Permit petitioned by Gary Frossard to reduce the required buffer area to provide parking at 1554 Fenpark Drive.  
*This will be considered under “New Bills”.*

## VI. MAYOR’S REPORT:

- ❖ **Resolution requesting that municipalities within St. Louis County receive an equitable distribution of the \$175 Million in funding received by St. Louis County from the Coronavirus Aid, Relief, and Economic Security Act to reimburse municipalities for actual, eligible costs incurred related to COVID-19 including but not limited to public safety costs.**  
*This will be considered under “Pending Bills”.*
- **Ord. authorizing the Mayor to execute a fourth amendment to the performance agreement for comfort from Trane U.S. Inc. to extend the completion date.**  
*This will be considered under “New Bills”.*
- ❖ **Approval to permit the Mayor to execute a proposal from REJIS in the amount of \$2,264.50 related to Show Me Courts, as discussed at the May 14<sup>th</sup> Committee Meeting.**  
*Motion required to approve.*
- ❖ **Approval to purchase two (2) scanners for the Municipal Division related to Show Me Courts, as discussed at the May 14<sup>th</sup> Committee Meeting.**  
*Motion required to approve.*
- ❖ **Mayor’s appointment to the Board of Adjustment, Ward 1, term ending May 2024.**  
*Motion required to approve.*
- ❖ **Mayor’s appointment to the Board of Adjustment, Ward 1, term ending May 2025.**  
*Motion required to approve.*

## VII. CITY CLERK’S REPORT:

- ❖ **Approval of extended time for amusement licenses, as discussed at the May 7<sup>th</sup> Committee Meeting.**  
*Motion required to approve.*
- **Approval of the request to surplus vehicles/equipment at Public Works, as discussed at the May 14<sup>th</sup> Committee Meeting.**  
*Motion required to approve.*
- **Approval of the request to surplus audio/video and computer equipment at City Hall, as discussed at the May 14<sup>th</sup> Committee Meeting.**  
*Motion required to approve.*

## VIII. REPORTS FROM STANDING COMMITTEES:

- ❖ **POLICE** – Ald. Wisbrock, Chairman (Sobey, Clauss, Jokerst)
  - **Monthly Report – Captain Norman Mann.**
  - **City of Fenton Court Statistics for April 2020.**
  - **Discussion regarding the purchase of LiveScan for the Police Department.**
  
- ❖ **PERSONNEL** – Ald. Clauss, Chairman (Sobey, Wisbrock, Patton)
  - **Monthly Update.**
  - **Ord. approving Health Insurance Plans for eligible City of Fenton employees with Cigna.**

*This will be considered under “New Bills”.*
  - **Ord. approving a Dental Insurance Plan for eligible City of Fenton employees with Cigna**

*This will be considered under “New Bills”.*
  - **Ord. approving a Voluntary Short-Term Disability Plan, a Long-Term Disability Plan, and a Life, AD&D, and Voluntary Life Plan for eligible City of Fenton employees with Cigna.**

*This will be considered under “New Bills”.*
  - **Ord. approving a Vision Insurance Plan for eligible City of Fenton employees with EyeMed.**

*This will be considered under “New Bills”.*
  - **Ord. approving an Employee Assistance Program for eligible City of Fenton employees with Magellan HealthCare.**

*This will be considered under “New Bills”.*
  - **Approval to continue utilizing the D&H Navigator platform for HR records, as offered by The Daniel and Henry Company at no cost to the City, as discussed at the May 7<sup>th</sup> Committee Meeting.**

*Motion required to approve.*
  - **Ord. repealing Ordinance No. 3541 and enacting a revised City of Fenton Personnel Manual.**

*This will be considered under “New Bills”.*
  - **Approval of revised Recreation Supervisors and Bookkeeper job descriptions as discussed at the May 7<sup>th</sup> Committee Meeting, and a request to advertise.**

*Motion required to approve.*
  
- ❖ **COMMUNITY AFFAIRS** – Ald. Huels, Chairman (Seemayer, Maurath, Jokerst)
  - **Monthly Update.**
  
- ❖ **CAPITAL IMPROVEMENTS** – Ald. Patton, Chairman (Seemayer, Maurath, Huels)
  - **Approval of amendments to the 2020 Capital Plan, as discussed at the May 7<sup>th</sup> Committee Meeting.**

*Motion required to approve.*
  - **Ord. authorizing the Mayor to execute an agreement with Jokerst Paving & Contracting, Inc, for the mill and overlay of New Smizer Mill Road, including the bid addition to pave Huck Road.**

*This will be considered under “New Bills”.*

- **Ord. authorizing the Mayor to execute a first amendment to the agreement with Schaefer-Meyer Seed-Sod Division I, Inc. for Fenton City Park Field Grading.**

*This will be considered under “New Bills”.*

- ❖ **PUBLIC WORKS/FORESTRY** – Ald. Jokerst, Chairman (Seemayer, Wisbrock, Clauss)
  - **Monthly Update.**
- ❖ **INFORMATION SERVICES** – Ald. Sobey, Chairman (Maurath, Huels, Patton)
  - **Monthly Update.**
- ❖ **FINANCE** – Ald. Sobey, Chairman (Maurath, Clauss, Patton)
  - **Monthly Financial Update for March 2020.**
  - **Ord. approving a Property Insurance Plan for the City of Fenton with Chubb Group of Insurance (Federal Insurance Company).**  
*This will be considered under “New Bills”.*
  - **Ord. approving Crime, General Liability, Liquor Liability, Commercial Auto, Umbrella Excess Liability, Employee Benefits Liability, and Workers Compensation/Employers Liability Insurance Plans for the City of Fenton with Travelers.**  
*This will be considered under “New Bills”.*
  - **Ord. approving a Public Officials Management and Employment Practices Insurance Plan for the City of Fenton with Greenwich Insurance Company.**  
*This will be considered under “New Bills”.*
  - **Ord. approving a Cyber Liability Insurance Plan for the City of Fenton with BCS Insurance Company.**  
*This will be considered under “New Bills”.*
- ❖ **PARK & RECREATION** – Ald. Clauss, Liaison
  - **Monthly Update.**
  - **Approval of postponing the summer softball leagues until this fall, as discussed at the May 14<sup>th</sup> Committee Meeting.**  
*Motion required to approve.*
  - **Approval to close outdoor pool at RiverChase for the summer 2020 season due to COVID-19, as discussed at the May 14<sup>th</sup> Committee Meeting.**  
*Motion required to approve.*
  - **Approval to refund park rentals on an as-needed basis and pro-rated refunds of annual RiverChase memberships as requested due to COVID-19 closure of the facilities, as discussed at the May 14<sup>th</sup> Committee Meeting.**  
*Motion required to approve.*
- ❖ **HEALTH/SAFETY** – Ald. Seemayer, Chairman (Wisbrock, Huels, Jokerst)
  - **Monthly Update.**
  - **Approval of a request regarding the adoption of the of St. Louis County Building/Technical Codes for contract compliance and related actions, as discussed at the May 14<sup>th</sup> Committee Meeting.**  
*Motion required to approve.*

**IX. CONSIDERATION OF PENDING BILLS:** Copies of these Bills have been made available to the public in advance of this meeting.

**R-20-02-A** Resolution requesting that municipalities within St. Louis County receive an equitable distribution of the \$175 Million in funding received by St. Louis County from the Coronavirus Aid, Relief, and Economic Security Act to reimburse municipalities for actual, eligible costs incurred related to COVID-19 including but not limited to public safety costs.  
Sponsor: Huels

**X. CONSIDERATION OF NEW BILLS:** Copies of these Bills have been made available to the public in advance of this meeting.

**Bill 20-35** Ord. amending the Municipal Code of the City of Fenton, Missouri, relating to Drive-Through Services.  
Sponsor: Maurath

**Bill 20-36** Ord. amending the Municipal Code of the City of Fenton, Missouri, relating to off-street parking and loading requirements, and definitions related thereto.  
Sponsor: Maurath

**Bill 20-37** Ord. approving a Special Use Permit for Fenton Fire Protection District to operate an Emergency Service Facility at 1001 Assembly Parkway.  
Sponsor: Maurath

Approval, with conditions, of CASE 2020-SPR-02: A Petition by Fenton Fire Protection District for Site Plan Review of a proposed Emergency Service Facility (fire house) at 1001 Assembly Parkway. The parcel is addressed as 2055 Fenton Logistics Park and is zoned "PID" Planned Industrial Development.

*Motion required to approve.*

**Bill 20-38** Ord. amending Section 476.010, Land Use Matrix, of the Zoning Code to allow Medical Office as a use allowed by Special Use Permit in the "BP-1" Business Park District.  
Sponsor: Maurath

**Bill 20-39** Ord. approving a Special Use Permit for Dr. Michael Hesseler to operate a Medical Office at 1855 Bowles Avenue, Suite 101.  
Sponsor: Maurath

**Bill 20-40** Ord. approving a Special Use Permit petitioned by Gary Frossard to reduce the required buffer area to provide parking at 1554 Fenpark Drive.  
Sponsor: Maurath

**Bill 20-41** Ord. authorizing the Mayor to execute a fourth amendment to the performance agreement for comfort from Trane U.S. Inc. to extend the completion date.  
Sponsor: Clauss

- Bill 20-42** Ord. approving Health Insurance Plans for eligible City of Fenton employees with Cigna.  
Sponsor: Clauss
- Bill 20-43** Ord. approving a Dental Insurance Plan for eligible City of Fenton employees with Cigna.  
Sponsor: Clauss
- Bill 20-44** Ord. approving a Voluntary Short-Term Disability Plan, a Long-Term Disability Plan, and a Life, AD&D, and Voluntary Life Plan for eligible City of Fenton employees with Cigna.  
Sponsor: Clauss
- Bill 20-45** Ord. approving a Vision Insurance Plan for eligible City of Fenton employees with EyeMed.  
Sponsor: Clauss
- Bill 20-46** Ord. approving an Employee Assistance Program for eligible City of Fenton employees with Magellan HealthCare.  
Sponsor: Clauss
- Bill 20-47** Ord. repealing Ordinance No. 3541 and enacting a revised City of Fenton Personnel Manual.  
Sponsor: Clauss
- Bill 20-48** Ord. authorizing the Mayor to execute an agreement with Jokerst Paving & Contracting, Inc, for the mill and overlay of New Smizer Mill Road, including the bid addition to pave Huck Road.  
Sponsor: Patton
- Bill 20-49** Ord. authorizing the Mayor to execute a first amendment to the agreement with Schaefer-Meyer Seed-Sod Division I, Inc. for Fenton City Park Field Grading.  
Sponsor: Patton
- Bill 20-50** Ord. approving a Property Insurance Plan for the City of Fenton with Chubb Group of Insurance (Federal Insurance Company).  
Sponsor: Sobey
- Bill 20-51** Ord. approving Crime, General Liability, Liquor Liability, Commercial Auto, Umbrella Excess Liability, Employee Benefits Liability, and Workers Compensation/Employers Liability Insurance Plans for the City of Fenton with Travelers.  
Sponsor: Sobey
- Bill 20-52** Ord. approving a Public Officials Management and Employment Practices Insurance Plan for the City of Fenton with Greenwich Insurance Company.  
Sponsor: Sobey

**Bill 20-53 Ord. approving a Cyber Liability Insurance Plan for the City of Fenton with BCS Insurance Company.  
Sponsor: Sobey**

**XI. EXECUTIVE SESSION: ROLL CALL VOTE TO CLOSE THE MEETING PURSUANT TO SECTION 610.021(1) LEGAL ACTIONS, CAUSES OF ACTION OR LITIGATION... SECTION 610.021(2) LEASE, PURCHASE OR SALE OF REAL ESTATE... AND SECTION 610.021(3) HIRING, FIRING, DISCIPLINING OR PROMOTING EMPLOYEES...**

**XII. ADJOURNMENT**

**PERSONS REQUIRING AN ACCOMMODATION TO PARTICIPATE IN THE MEETING SHOULD CONTACT THE CITY CLERK'S OFFICE AT 636-343-2080 OR TDD 1-800-735-2966 AT LEAST TWO WORKING DAYS PRIOR TO THE MEETING.**

**THIS AGENDA WITH PUBLIC NOTICE OF THE BOARD OF ALDERMEN MEETING WAS POSTED MAY 22, 2020 AT 4:30 P.M. IN FENTON CITY HALL AND ON THE CITY'S WEBPAGE AT FENTONMO.ORG. FOR A COPY, CONTACT THE CITY CLERK'S OFFICE.**

**Mayor Bob Brasses**

**Board of Aldermen**

<b>Paul Seemayer</b>	<b>Chris Clauss</b>
<b>Andrew Sobey, Jr.</b>	<b>Robin Huels</b>
<b>Brian Wisbrock</b>	<b>Richard Patton</b>
<b>Joe Maurath</b>	<b>Susan Jokerst</b>
<b>Erin P. Seele, Esq., City Attorney</b>	
<b>Jane Hungler, City Clerk</b>	
<b>Nikki Finkbiner, City Administrator</b>	