

PUBLIC NOTICE OF BOARD COMMITTEE MEETING

**CITY OF FENTON
625 NEW SMIZER MILL ROAD
THURSDAY, MAY 14, 2020
7:00 P.M.**

**BOARD OF ALDERMEN COMMITTEE MEETING
AGENDA ITEMS FOR DISCUSSION**

These are open committee meetings. The public is invited to attend. An Executive Session may be held upon a vote of the members present to discuss litigation, personnel and/or real estate.

Notice is hereby given that the City of Fenton will hold a Committee Meeting of the Board of Aldermen on Thursday, May 14, 2020, 7:00 p.m. at Fenton City Hall, 625 New Smizer Mill Road, Fenton, Missouri via video/teleconference.

In light of the current public health crisis and the Federal, State, and County Emergency Declarations, and in accord with the provisions of Sec. 610.020, RSMo. and the City's policy for meetings via videoconferencing adopted via R-20-01, the Board of Aldermen recognizes that it would be dangerous and impractical, if not impossible, for its meeting to be physically accessible to the public. The Board also recognizes the need for the public's business to be attended to in order to protect the public health, safety, and welfare and in accordance with the County's stay-at-home order, in which the City is "strongly encouraged to remain open." In order to balance both the need for continuity of government and protection of the health and safety of our residents, businesses, persons, and employees, this meeting of the Board of Aldermen will not be open to in-person public attendance. The meeting will be accessible by the public in real time ONLY by a video/teleconference call via "Zoom", instruction to join below.

To join the meeting via website:

- (1) Go to Zoom at <https://zoom.us>**
- (2) Select Join a Meeting**
- (3) Enter Meeting ID: 897 6767 7688**
- (4) Enter Password: 480502**

To join the meeting by phone call (audio):

- (1) Call 1-312-626-6799**
- (2) When prompted, enter the Meeting ID and Password provided above.**

Instructions for providing public comments: Persons interested in making their views known on any matter will be able to speak during the video/teleconference meeting under "Public Comments." In addition, anyone may send an email with their comments to the City Clerk at jhungler@fentonmo.org by no later than Wednesday, May 6, 2020 by 4:30 p.m. All comments received by email will be entered into the public record and publicly read as time allows. All emailed comments will also be distributed to the entire Board at or before the meeting. Thank you for your understanding and patience as we all try to get through these unprecedented times.

<u>ATTENDANCE:</u>	Present	Absent		Present	Absent
Paul Seemayer	()	()	Chris Clauss	()	()
Andrew Sobey, Jr.	()	()	Robin Huels	()	()
Brian Wisbrock	()	()	Richard Patton	()	()
Joe Maurath	()	()	Susan Jokerst	()	()
Mayor Bob Brasses					
_____	_____	_____	_____	_____	_____
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CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

MAYOR'S COMMENTS

CITIZENS' COMMENTS

FINANCE – Ald. Sobey, Chairman (Maurath, Clauss, Patton)

- **March 31, 2020 Monthly Financial Report – See 5/14/2020 memo from Tammy Alsop.**
- **2020-2021 Property/Casualty Insurance Renewals – Presentation by The Daniel and Henry Company.**
Motion required to forward to the May Board Meeting.
- **Update regarding Hotel/Motel Tax – City Attorney Erin Seele.**
- **Update regarding Parks and Recreation/General Funds and Restricted Funds – Tammy Alsop.**
- **Update regarding Internet Sales and Use Tax – City Attorney Erin Seele.**

PARK & RECREATION COMMITTEE (May 4th meeting cancelled).

Ald. Clauss, Liaison

- **Announcements:**
 - The Park and Recreation Committee is tentatively scheduled for June 1st, dependent on the Stay-At-Home Order.
 - Staff is continuing to water the indoor pool so that the plaster walls do not crack or chip while the pool is drained.

- The outdoor pool grates are currently being installed and should be complete by the week of May 4th.
- The men's and women's locker rooms have been painted and the benches are in the process of being recoated.
- The lighting control panel is currently being installed.
- The Fenton Community & Farmers Market has been postponed until further notice due to COVID-19 and a lack of interest by vendors for the drive-thru option.
- Staff is currently reviewing all programs offered by the Parks and Recreation Department.
- **Discussion regarding the re-opening of RiverChase in conjunction with the re-opening of St. Louis County.**

PLANNING & ZONING COMMISSION MEETING MAY 5, 2020 – UPDATE/ DISCUSSION

All recommendations from the Planning and Zoning Commission will be forwarded to the Board Meeting for approval unless otherwise noted.

Ald. Maurath, Liaison

- **Announcements:**
 - The Planning and Zoning Commission continued to the next Planning and Zoning Commission Meeting the following:
 - CASE 2019-TXT-01: Consideration of amendments to Chapter 470 – Additional Non-Residential District Regulations of the Zoning Code.
 - CASE 2019-TXT-09: Consideration of amendments to Chapter 480 – Subdivision Regulations of the Zoning Code.
 - Due to the election, the next Planning and Zoning Commission meeting will be held on Tuesday, June 9th.
- **The Planning and Zoning Commission recommended the following:**
 - Approval of CASE 2019-TXT-04: Consideration of amendments to Chapters 450 and 496 of the Zoning Code pertaining to drive-through services and off-street parking and loading requirements.
 - Approval, with conditions, of CASE 2020-SPR-03: A Petition by Steve Luby for Site Plan Review of a building addition at 2300 Cassens Drive. The parcel is zoned “IP-1” Industrial Park District.
 - Approval, with conditions, of CASE 2020-SUP-03: A Petition by Fenton Fire Protection District for a Special Use Permit for an Emergency Service Facility (fire house) at 1001 Assembly Parkway. The parcel is addressed as 2055 Fenton Logistics Park and is zoned “PID” Planned Industrial Development.
 - Approval, with conditions, of CASE 2020-SPR-02: A Petition by Fenton Fire Protection District for Site Plan Review of a proposed Emergency Service Facility (fire house) at 1001 Assembly Parkway. The parcel is addressed as 2055 Fenton Logistics Park and is zoned “PID” Planned Industrial Development.
 - Approval of CASE 2020-TXT-02: A Petition by BMO-I Intertech, LLC to amend Section 476.010 Land Use Matrix of the Zoning Code to allow Medical Office as a use allowed under Special Use Permit in the “BP-1” Business Park District.

- Approval, with conditions, of CASE 2020-SUP-04: A Petition by BMO-I Intertech, LLC on behalf of Dr. Michael Hesseler for a Special Use Permit to operate a Medical Office (dermatologist) at 1855 Bowles Avenue, Suite 101. The parcel is zoned “BP-1” Business Park District.
- Approval, with conditions, of CASE 2020-SUP-05: A Petition by Gary Frossard for a Special Use Permit to reduce landscape buffers in order to expand a parking lot at 1558 Fenpark Drive. The parcel is addressed as 1554 Fenpark Drive and is zoned “BP-3” Business Park District.

HEALTH/SAFETY – Ald. Seemayer, Chairman (Wisbrock, Huels, Jokerst)

- **Request regarding adoption of St. Louis County Building/Technical Codes for contract compliance and related actions – See 5/7/2020 memo from Nikki Finkbiner.**
Motion required to forward to the May Board Meeting.
- **Consideration of a fourth amendment to the current security/fire alarm agreement with Hackett Security, Inc. for an additional 1-year term – See 5/6/2020 memo from Nikki Finkbiner.**
Motion required to forward to the May Board Meeting.

MISCELLANEOUS

- **Request for a fourth amendment to the Trane U.S. Inc Performance Agreement for Comfort to substantially complete the work – See 5/7/2020 memo from Nikki Finkbiner.**
Motion required to forward to the May Board Meeting.
- **Request to surplus vehicles/equipment at Public Works – See 5/6/2020 memo from Matt Budd.**
Motion required to forward to the May Board Meeting.
- **Request to surplus audio/video and computer equipment at City Hall – See 5/7/2020 memo from Nikki Finkbiner.**
Motion required to forward to the May Board Meeting.
- **Request to procure needed scanners and program related to Show Me Courts – See 5/7/2020 memo from Nikki Finkbiner.**
Motion required to forward to the May Board Meeting.

EXECUTIVE SESSION

Roll Call Vote To Close The Meeting Pursuant To Section 610.021(1) Legal Actions, Causes Of Action Or Litigation... Section 610.021(2) Lease, Purchase Or Sale Of Real Estate... And Section 610.021(3) Hiring, Firing, Disciplining Or Promoting Employees...

ADJOURNMENT

**THIS AGENDA WAS POSTED FRIDAY, MAY 8, 2020
AT FENTON CITY HALL.
FOR A COPY, CONTACT THE
CITY CLERK’S OFFICE.**

PERSONS REQUIRING AN ACCOMMODATION TO ATTEND AND PARTICIPATE IN THE MEETING SHOULD CONTACT THE CITY CLERK'S OFFICE AT 636-343-2080 OR TDD 1-800-735-2966 AT LEAST TWO WORKING DAYS PRIOR TO THE MEETING.